

MINUTES OF A MEETING OF HEALING PARISH COUNCIL ON TUESDAY 9th APRIL 2024 AT 7.30 PM AT THE HEALING VILLAGE HALL, POPLAR PARK, POPLAR ROAD, HEALING DN41 7SR

Present: Cllr. Fieldgate (Chairman)
Cllrs. Tofton, Jones, Spreadborough and Dickerson

Apologies: Cllr. McIntyre

In Attendance: Cllr. Hasthorpe, Ward Cllr., NELC
Two representatives from CR Electrical

There were no others present.

24/01 To receive and accept apologies for absence

Received from Cllr. MacIntyre due to holiday and accepted.

RESOLVED: That apologies be received and accepted.

24/02 DECLARATIONS OF INTEREST (Code of Conduct 2012) –

Cllr. Dickerson declared prejudicial interest in Grant Aid due to being an applicant on behalf of a club and noted.

24/03 To approve minutes of the previous meeting held in March 2024

Parish Council minutes of meeting held in March 2024

Minutes approved as a true record and signed by the Chairman.

RESOLVED: That minutes be approved as a true record of the meeting held.

24/04 Police Report

To receive police report for month and receive confirmation of police meeting

Circulated prior to meeting and displayed at meeting. Noted. Chairman will be attending local policing team meeting during the month. Noted.

24/05 Highways/footpaths and Traffic Issues

- a) To receive and consider any highways or traffic issues for action including parking issues and any update regarding enforcement taking place

Enforcement report had been received from NELC and this was circulated to all members. No other issues raised. Quarterly highways meeting to be held shortly with NELC. Noted.

24/06 Planning Matters

The following planning applications were considered:

Planning Application Reference: DM/0270/24/FUL

Proposal: Variation of Condition 2 (Approved Plans) pursuant to DM/0507/23/FUL to include the installation of roof mounted solar panels

Location: Healing Wells Farm Wells Road Healing

No objections.

To receive any planning decisions and any representations regarding development made at the meeting – nothing received.

RESOLVED: That comments be submitted as agreed to NELC.

24/07 Future Dates

Next Parish Council Meeting – Tuesday 14th May – the Annual Parish Council Meeting - 7.45pm
To set date and time for Annual Parish Meeting for Healing Village – agreed 14.05. at 7.30 pm
Office Closure – 28.05.24 to 07.06.24
ERNLLCA District Meeting – Tuesday 16th April 2024 at Healing
Town and Parish Liaison – Thursday 11th April
Fashion Show – Friday 19th April 2024
Local Elections – Thursday 2nd May 2024
Next Quiz Night – Saturday 4th May 2024
Seniors Lunch/D Day Event – Thursday 6th June 2024 - 1 to 3 pm lunch 70 plus
Summer Event – Saturday 15th June 2024
Any other future dates to receive and consider – none received.

24/08 Reports

Seniors Lunch – Friday 22nd March 2024

Chairman advised that event had been very successful and very well received. Pupils from Academy were credit to school and attendees delighted by the pupils' attendance. To be repeated going forward.

To receive any other reports – none received.

24/09 Parks/Land Management

- a) To receive report on land management issues for update or consider for action

Nothing to report at present time.

- b) Moated site – to receive update from Green Group and consider any other issues for action

Cllr. Spreadborough reported. Recently planted trees had all been pulled up but now replaced. Clerk to remind Green Cuts that spraying now required. Agreed contractor should keep cutting round the edge of the site. Notice board now up in the Hall for the Green Group. All noted.

24/10 Necessary Parish Matters for consideration/update

- a) To confirm arrangements for next edition of Healing News for May 2024

Clerk and Chairman to organise and edit as usual and submit to printers. Noted.

- b) To receive update on green agenda group from Cllr. Spreadborough and agree any necessary actions

All covered under item 24/09(b)

- c) To receive update and report on new Scout hut project

Nothing since last meeting. June target date for demolition of scout hut and PC would continue to liaise on project with the Group. Noted.

- d) Healing Citizenship Award 2024 – to receive update

Closing date not until end of May so maintain in next edition of Newsletter. Noted.

24/11 Healing Village Hall

- a) To receive update on matters as shown:

- Decoration of hall – to receive update

Very satisfied and now Chairman will organise mid wall trim as previously agreed. Decoration by B Marsh Ltd. Now completed.

RESOLVED: That decorating now complete and invoice be settled

- Solar Panel installation – to receive further information with representative of Company present and agree any further necessary actions

Quotation received and circulated to all members. Company representatives present and answered questions from Members. Agreed to go ahead with CR Electrical at £9,250.00.

RESOLVED: That solar panels be installed at village hall for £9,250 with CR Electrical

24/12 Events

To consider the following scheduled events and make necessary arrangements:

- a) Fashion Show/Shopping Night – Friday 19th April – to confirm arrangements

Going ahead. Clerk reminded everyone that volunteers required on the night. All noted.

- b) Quiz Night – Saturday 4th May 2024

With usual supper supplier closed, members agreed for this quiz to provide buffet on tables.

RESOLVED: That pie and peas supper be replaced with table buffets for this event

24/13 Finance

- a) To approve payments to be made as per list for this meeting

ERNLLCA membership on payment list and approved to be renewed for the year.

All other payments agreed to be made.

RESOLVED: That all payments be approved to be made as per list circulated.

- b) To consider applications for grant aid for 2024/25

Cllr. Dickerson left the room for the discussion on the application from the Garden Club due to DPI in the Group and took no part in the discussion.

Two applications for grant aid received. Agreed £125.00 donation to Healing Garden Club as part of their poppy installation project for Remembrance Day.

Application received from residents of Carlton Avenue. Clerk advised formal grant aid could not be awarded as not a formal village group, however the PC could help in other ways with works proposed should it choose to do so. Members agreed that no financial assistance be given and respond to residents that each of the 13 houses donate £30 to the proposed road repairs due to it being a private road.

RESOLVED: That £125 grant aid be given to Healing Garden Club for project and that second Application did not qualify for grant aid.

- c) To receive notification of audit regime from PKF Littlejohn for audit of fy 23/24

Clerk advised notice had been received for external audit schedule with final closing date of end of July. Auditing schedule had already commenced and the PC would comply with dates as required. Noted.

- d) To confirm date for internal audit

Wednesday 1st May 2024 at the Village Hall. Members were welcome to be present.

RESOLVED: That internal audit be held on date shown.

- e) To receive full year accounts, account reconciliation and bank statement

Clerk had circulated full year cash book, account reconciliation and final year's bank statement to all members prior to the meeting. These were formally received and approved and signed by the Chairman.

RESOLVED: That full year accounts for fy 23-24 be formally received and approved.

- f) To receive report on year end procedures including VAT reclamation

Clerk would now calculate and submit the VAT reclaim for the year 23-24. Noted.

24/14 Exclusion of Press and Public

RESOLVED: exemption of press and public for remainder of meeting under Public Bodies Admissions To Meetings Act 1960, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential information¹

24/15 Personnel Matters

- a) To agree salary payments as per list circulated

All salary payments approved to be made as per list circulated.

RESOLVED: That all salary payments be approved as per list circulated.

- b) To receive report on staff appraisals

Chairman and Clerk had now done all but one staff appraisal with the remaining staff member pending. Noted.

- c) To receive update on staffing situation at Village Hall for information only

Contract cleaning company had terminated its contract with immediate effect and handed keys to Clerk. Recent applications for the 'casual' cover had been used by Chairman and Clerk to appoint new member of staff to fill the half week role which had been left vacant by the contract cleaning company ceasing its contract.

RESOLVED: That staff member appointment be approved

- d) To receive confirmation from Clerk on year end staffing paperwork inc P60's

Clerk had closed off PAYE paperwork for fy 23/24 and issued P60's to all staff members. New PAYE year for 24/25 now uploaded from HMRC and put into use. Noted.

Chairman closed the meeting at 9.13 pm.

Signed:

Date:

¹ Under Prt 1 of Schedule 12A of the LGA 1972 (as amended)