

**MINUTES OF A MEETING OF HEALING PARISH COUNCIL HELD ON TUESDAY 13<sup>th</sup> SEPTEMBER 2016 AT THE VILLAGE HALL, GREAT COATES ROAD, HEALING AT 7.00 PM.**

**Present:** Cllr. Hasthorpe (Chairman)  
Cllrs. Smith, Wilson and Hubbard (from 7.03 pm)

**Apologies** Cllr. Dickerson

There were two members of the public present.

**16/73 To receive and accept apologies for absence**

Received from Cllr. Dickerson due to holidays.

**RESOLVED: That apologies be received and accepted.**

**16/74 DECLARATIONS OF INTEREST (Code of Conduct 2012) –**

Cllr. Hubbard declared prejudicial interest item 77b regarding grounds maintenance due to professional interest in the matter.

**16/75 To approve minutes of the previous meetings held in August 2016**

Minutes as circulated approved for as true record of the meeting.

**RESOLVED: That minutes be accepted as a true record.**

**16/76 Police Report**

To receive police report for month and agree any actions

Circulated already and read out by Chairman.

To receive update from Clerk on issue of cameras from previous meeting and Agree any actions

Advised that an eight-week wait for determination of funding application. Noted.

**16/77 Highways/footpaths and Traffic Issues**

- a) To receive notice and update of any highways/footpath issues from Clerk for information

Clerk had been contacted by NELC to have meeting re parking restrictions and arranged for Thursday 15<sup>th</sup> September at 2.00 pm – Cllr. Smith also able to attend. Members asked that signs positioning and areas to which they apply be considered at meeting. Flooding on the Avenue discussed as a result of works taking place. Noted.

- b) To consider grounds maintenance contract for year and agree any actions (note – expires October 2016)

*Cllr. Hubbard had declared prejudicial interest in matter and left the room taking no part in debate or discussion.*

Agreed that schedule for works be same as for current year and that invitation to quote be sent out to interested parties, put on notice board, put on website and also put in October newsletter.

**RESOLVED: That grounds maintenance contract be agreed for 2016/17 as current schedule  
And that invitations for quotations be advertised as agreed**

**Public Break - 7.12 pm**

Members of the public present discussed wreaths at cenotaph and parking issues within the village. Also discussed was length of time it takes to achieve outcomes.

**16/78            Planning Matters**

The following planning applications were considered:

**DM/0752/16/REM    Healing School, Specialist Science College**

Reserved matters application as granted on DC/237/13/WOL – outline Application to erect new sports hall and equipment store with associated Parking and all weather playing pitches.... with landscaping, layout and Scale to be considered and details in discharge of conditions 3 (external Materials), 4 (community use agreement), 5 (surface water drainage), 6 (construction method statement), 8 (cycle parking) and 10 (access).

*No objections.*

**DM/0644/16/FUL    33 Station Road, Healing**

**Dropped kerb and vehicular access**

*No objections.*

**DM/0834/16/FUL    3 Beverley Court, Healing**

**Erect single storey rear extension and convert garage**

*No objections.*

**DM/0772/16/FUL    18A Snowdrop Close, Healing**

**Erect two storey extension to side and replace porch to front**

*No objections.*

**16/79            Land Management****Healing Moated Site**

To receive report on Site from FG representative if present

No one present but Cllr. Hubbard advised he had not been contacted re a meeting of the group – Clerk to remind current members of Cllr. Hubbard being delegated PC member to attend.

**RESOLVED:    That Cllr. Hubbard’s contact details be given again to members of Group**

To consider any works to the site and agree any actions

Nothing reported.

**Porri’s Wood**

To consider any works to the site and agree any actions

Clerk advised she and Cllr. Hubbard would conduct October inspection. Noted.

**Cornflower Copse**

To consider any works to the site and agree any actions

Clerk advised she and Cllr. Hubbard would conduct October inspection. It was also advised that the section of dead hedge appeared to have been removed – to be checked during inspection. Noted.

**Park Management**

To receive update on takeover process and agree any actions

Clerk advised that schedule of proposed remedial works had been returned to NELC with comments as agreed and response awaited from NELC re site visit. Clerk to chase progress. Councillors noted the delay lay with NELC and not with the Parish Council.

**RESOLVED:    That Clerk chase NELC for response and arrangement of meeting/site visit**

**16/80      Healing Village Hall**

- a) To receive update on sign refurbishment project and any other outstanding works and agree any necessary actions

Ongoing with contractor. Noted.

- b) To note flooring in kitchen now completed and agree any further actions

Now completed and project finished. Previous Cooker needed to be disposed of and members agreed that they would do this.

**RESOLVED: That kitchen refurbishment project now completed and members would Organize disposal of previous cooker**

- c) To consider list compiled from Chairman of proposed works at Hall and agree any actions

Clerk had circulated list as compiled by Chairman as follows:-

Soffits/fascias/gutting – all to be renewed and Clerk to seek quotations.

Debris outside – contractor to sort out.

Chairs outside – Caretakers to be instructed to dispose of any old chairs outside

Wood treatment of sheds – Youth Council were going to do it but had not done so. Arrange to have carried out by usual hall contractor for odd jobs when available again.

Shed window – as above for shed treatment.

Main gate to be painted - as above for shed treatment.

Cleaning of Chairs in conference room – Clerk to organize quotations from specialist cleaners

Flooring in main hall – Clerk to obtain details/quotations for specialist products.

Cllr. Smith highlighted expenditure on Hall and it was agreed that members should be mindful of future expenditure due to possibility of expansion of facilities on Poplar Road Park.

**RESOLVED: That Clerk obtain quotations were agreed to be considered at future meeting**

**16/81      Reports**

To receive reports from:

None.

**16/82      Healing Village News**

To receive notice of next edition – October 2016 – and agree any Necessary actions including leader article

Chairman agreed to produce Remembrance Day leader article for October 2016 edition.

**RESOLVED: That leader article be regarding Remembrance Day by Chairman**

To receive update on distributors for information only

Clerk advised one vacancy had arisen and this had now been allocated according to waiting list. Noted.

**16/83      Future Dates**

Next Parish Council Meeting – Tuesday 11<sup>th</sup> October 2016

ERNLLCA Annual Conference – Friday 18<sup>th</sup> November 2016

ERNLLCA AGM – Thursday 15<sup>th</sup> September 2016

NELC Mayor's Civic Service – Sunday 18<sup>th</sup> September 2016

ERNLLCA Training – Tuesday 8<sup>th</sup> November 2016 and to consider moving Parish

Council meeting night to enable attendance and agree actions

**RESOLVED: That November meeting be held on Tuesday 15<sup>th</sup> November 2016**

Remembrance Sunday – Sunday 13<sup>th</sup> November 2016 and agree any arrangements

**RESOLVED: That Chairs be put out from the village hall around the Cenotaph – Cllrs. Hasthorpe and Smith to organize 20 chairs.**

ERNLLCA District meeting – 27<sup>th</sup> October at Healing – Clerk advised ERNLLCA had booked this venue as it was trying to save costs of using Grimsby Town Hall. Agreed that ERNLLCA use the venue free of charge.

**RESOLVED: That ERNLLCA use the village hall free of charge for the district meeting**  
 Planning training at NELC – 29<sup>th</sup> September – Cllrs. Hubbard and Smith to attend.

**16/84 Correspondence/Information Update/Parish Matters**

a) Info from NELC/ERNLLCA etc. all for circulation

Agreed that the circulation box was not really required and that clerk continue to send all information out electronically where possible. Other information would be brought along by the Clerk for interested Cllrs to make use of.

**RESOLVED: That circulation box be ceased with immediate effect**

b) To receive update on actions re balance of S106 funding and agree any actions

Payment had been processed by NELC and would be sent electronically. Noted.

c) To receive update on war memorial cleaning and agree any necessary actions

Clerk had spoken to Serenity Memorials and had been assured that the cleaning would take place prior to Remembrance Day. Chairman advised he would also speak to the company. Noted.

d) To receive update on provision of ornamental railings for wreaths to be displayed at the Cenotaph and agree any necessary actions

No representation from the Legion club present. Sample drawings and information had been sent to all members from the Club representatives. Agreed that hooks should not be present as they may be health and safety issue. Agreed that if railings are provided, the wreaths can be removed from the war memorial at the time previously agreed of 4 months after Remembrance Day, and then they could be placed on the railings for the remainder of the year until the end of August each year. Agreed that the railings should be to the rear of the cenotaph.

Agreed that the Legion Club needed to present sample of railings together with detailed drawing of height, scale etc. to a future PC meeting to have the design formally agreed. The Legion club had advised all costs of such a project would be borne by the Club. Cllr. Hubbard had spoken to NELC regarding the tree adjacent to the site which was covered by a TPO – NELC were happy for us to side it back but not to any great extent.

Clerk to check with NELC whether any planning permission would be required for railings and it was acknowledged that this scheme would not be in place until after this year's service.

**RESOLVED: That the Legion Club submit a sample of railings and specific design and size To a future meeting for consideration by the Parish Council before any works Could commence, that any wreaths placed upon the railings could then stay Until the end of the following August each year, that the tree overhanging the Site be sided back subject to works approved by the Council and the Parish Council**

e) To consider issue of provision of defibrillators and agree any actions – Cllr. Smith

Cllr. Smith advised that the Legion Club and Hotspurs Club have a defibrillator which is sited within the Legion and is only available at restricted times. The two parties have requested he ask the Council if they could make it available to the village in general by locating it in a special housing unit, which would cost a couple of hundred pounds. The request would be that the Pc either meets or makes a contribution to the costs. Cllr. Smith to obtain costs and report back.

**RESOLVED: That Cllr. Smith report back to next meeting regarding costs of defibrillator Housing for village**

**16/85            Finance**

- a) To approve payment of cheques as per list for this meeting

All payments as per list circulated approved to be made.

**RESOLVED:    That all payments be made as per list circulated**

- b) To receive update on banking issue from Chairman and agree actions

Chairman had spoken to Nat West. After protracted conversations Nat West had agreed to credit the money to us whilst its under investigation. Noted.

- c) To consider and agree renewal of insurance for fy 16-17

Agreed to renew.

**RESOLVED:    That the insurance be renewed with Came and Company Ltd. For 16-17.**

**16/86            Personnel Matters**

- a) To receive completed staff appraisals for 2016 and agree any necessary actions

**RESOLVED: exemption of press and public for remainder of meeting under Public Bodies Admissions To Meetings Act 1960, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential information<sup>i</sup>**

All appraisals now conducted and outcomes discussed.

**RESOLVED:    That Clerk no longer keeps a timesheet and that 12 hours per week are The hours for the post. Agreed any special projects/extra work be recorded In hours worked by the clerk and then presented to Council to offset against Either time off in lieu or payment.  
That the litter picking post be extended to 6 hours per week with effect from 1<sup>st</sup> October 2016.  
That outside duties at village hall are specifically the remit of the grounds Maintenance contractor and Not the village hall staff  
That the staff receive health and safety training to be organized by the Clerk From specialist contractor**

The Chairman closed the meeting at 8.35 pm.

<sup>i</sup> Under Part 1 of Schedule 12A of the LGA 1972 (as amended)

<i>Signed:</i> .....	<i>Date:</i> .....
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