

**MINUTES OF A PARISH COUNCIL MEETING OF HEALING PARISH COUNCIL HELD ON TUESDAY  
18<sup>th</sup> SEPTEMBER 2018 AT THE VILLAGE HALL, GREAT COATES ROAD, HEALING AT  
7.00 PM.**

**Present:** Cllr. Smith (Chairman)  
Cllrs. Metcalfe, Mooney, Nijjar and Wright

**Apologies:** Cllrs. Hickman and Hewins

**In Attendance:** Cllr Dickerson, Ward Cllr., NELC

There were 5 members of the public present and Mrs. F. Wright

*The Meeting started with the presentation of the Keith Walton Trophy for the Healing Citizenship Award for 2018 to Mrs. Faye Wright at 6.45 pm.*

**18/91 Apologies for Absence**

a) To receive and accept apologies for absence

Received from Cllr. Hewins and Cllr. Hickman due to holidays – accepted.

**RESOLVED: That apologies be received and accepted**

**18/92 DECLARATIONS OF INTEREST (Code of Conduct 2012) –**

None made.

**18/93 To approve minutes of the previous meetings held in August 2018 –**

Main Council meeting from August 2018

Minutes approved and signed by the Chairman.

**RESOLVED: That minutes be approved as a true record of the meeting**

**18/94 Police Report**

To receive police report for month – received and circulated to all members and noted.

**18/95 Highways/footpaths and Traffic Issues**

a) To receive update on resurfacing of Chapel Footpath for information only

Clerk had still not been able to establish contact with contractor and had received no further news on a possible date. Agreed that clerk seek alternative quotations and in liaison with Chairman if a quote received was same or lower than existing quote, then Clerk to order works.

**RESOLVED: That the contract be cancelled and alternative quotations be obtained with Clerk authorised in liaison with Chairman to appoint an alternative Contractor if quotations received is equivalent to or less than existing quotation**

b) To receive update on arrangements for additional verge grass cutting from NELC and agree any further necessary actions

Clerk would check with NELC to see if another cut would be carried out and then PC would decide at October meeting if further cut was required.

**RESOLVED: That Clerk check with NELC would be carrying out an extra cut and if not The PC would consider whether an extra cut was required at October meeting**

c) To receive update on any footpaths/highways and agree any necessary actions

Cllr. Nijjar mentioned The Avenue and Cllr. Dickerson updated.. NELC waiting for wetter weather to then put seed down. Relining on surface dressing also due to take place shortly. Noted.

### **18/96                      Planning Matters**

The following planning applications were considered:

#### **None received to date of meeting**

Planning Appeal – Nicholson Road, Healing – to receive outcome for information – the appeal had been dismissed and the work would not be allowed to take place – noted.

To receive any planning decisions and any representations regarding development made at the meeting for information only - all decisions circulated electronically as received.

### **18/97                      Land Management**

#### **Healing Moated Site**

To receive report on Site from FG representative if present and receive notification of next meeting date.

Meeting was being organised for early October and Group had been offered Conference Room and Clerk would advertise in Newsletter for new members etc. Noted.

Agreed to accept quotations for work as agreed from half yearly inspection and work granted to Alexander Hubbard.

#### **Porri's Wood**

To consider any works to the site

Agreed to accept quotations for work as agreed from half yearly inspection and work granted to Alexander Hubbard.

#### **Cornflower Copse**

To consider any works to the site

Agreed to accept quotations for work as agreed from half yearly inspection and work granted to Alexander Hubbard.

**RESOLVED:    That quotations received from Alexander Hubbard be approved and that  
The works be carried out on all three sites as agreed.**

### **18/98                      Park Management**

a) To consider activity sessions for October half term and agree any necessary actions

Agreed the provision of sessions. Agreed provisionally 10 to 12 and 1 to 3 - Tuesday and Thursday – budget £250.00. Agreed that the PC hire the Scout Hut on a formal basis to provide extra indoor space.

**RESOLVED:    That Artiez be asked to provide four sessions over two days at half term. Budget  
Set at £250 for whole works and that the PC rent the Scout Hut on a formal basis  
To provide extra indoor space**

b) To receive update on park and bowling green maintenance and agree necessary actions  
Agreed to defer to exempt item at end of meeting.

**RESOLVED: exemption of press and public for remainder of meeting under Public Bodies Admissions To Meetings Act 1960, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential information<sup>1</sup>**

c) To consider security measures on Poplar Park and agree any necessary actions  
Agreed to defer to exempt item at end of meeting.

**RESOLVED: exemption of press and public for remainder of meeting under Public Bodies Admissions To Meetings Act 1960, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential information<sup>2</sup>**

### **18/99            Healing Village Hall**

(a) To receive update on current hirings, consider any matters raised and agree any necessary actions

Clerk updated on all hirings and there were no outstanding current issues. Noted.

### **18/100            Reports**

To receive reports from:

NELC Ward Cllrs. Report

Cllr. Dickerson present and gave report. Select Committee on conditions of grass cutting/litter picking and issue of double rating. School parking issue ongoing in connection with Healing Academy and Cllr. Dickerson would report back. Chairman thanked Cllr. Dickerson for how quickly she had actioned the problems with NELC on behalf of the village.

Any other reports - none received.

### **18/101            Future Dates**

Next Parish Council Meeting – Tuesday 9<sup>th</sup> October 2018

Town and Parish Liaison – Thursday 27<sup>th</sup> September 2018

NELC/ENGIE Highways meetings – rearranged dates

ERNLLCA Annual Conference – Friday 23<sup>rd</sup> November 2018

### **18/102            Healing Village News**

(a) To receive notice of next edition – October 2018– and agree any necessary actions including leader article

Leader article to be presentation of the Keith Walton Trophy. Other items to include the half term activities and the Friends Group Meeting.

**RESOLVED: That items shown be included in the October Newsletter.**

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<sup>1</sup> Under Part 1 of Schedule 12A of the LGA 1972 (as amended)

<sup>2</sup> Under Part 1 of Schedule 12A of the LGA 1972 (as amended)

**Public Break –**

School traffic issue discussed.

Agreed that the PC should write to the school with an expression of regret that they have taken this course of action without any consultation. They are making a decision to make their car park safe but there were other implications and there had been no consultation away from school environment. Agreed it was wholly inappropriate decision to put the barrier there. Noted.

**18/103 Correspondence/Information Update/Parish Matters**

- a) Info from NELC/ERNLLCA etc. all for circulation

All circulated as received and noted.

- b) To receive update on transfer of public open space for information only  
Ongoing and in hands of solicitors. Noted.

- c) To receive any further information regarding new GDPR and agree any necessary actions  
Nothing outstanding at present time apart from consent forms from Healing News distribution team.

**RESOLVED: That the Council continues to work towards compliance with GDPR**

- d) To receive any update on village hall project including report from meeting held with Bowling Club and agree any necessary actions

Agreed to defer to exempt item at end of meeting.

**RESOLVED: exemption of press and public for remainder of meeting under Public Bodies Admissions To Meetings Act 1960, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential information<sup>1</sup>**

- e) To receive amended version of Standing Orders and consider formal adoption and agree action

Clerk to send out with next agenda. Noted.

**18/104 Finance**

- a) To approve payment of cheques as per list for this meeting

Approved.

**RESOLVED: That all payments be made as per schedule circulated.**

- b) To receive report about electronic payments from Clerk and agree any necessary actions  
Clerk had sourced information on electronic payments to be taken over the phone to allow payments by card. Payzone offered most favourable rates and also offered local back up service. Agreed that it be instigated. Cllr. Metcalfe asked for her concerns to be noted as she had concerns over any charges in connection with stolen cards etc.

**RESOLVED: That Payzone be used to set up card payment system for payments to the Parish Council over the phone**

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<sup>1</sup> Under Part 1 of Schedule 12A of the LGA 1972 (as amended)

c) To receive any update on external audit and agree any necessary actions  
Report received back from external auditors, PKF Littlejohn. Only point raised was the issue that the exemption point raised last year was not acknowledged again this year as actioned, and so this should have highlighted in the Annual Return. Duly noted. Clerk would put information on website and organise advertising of completion of audit.

**RESOLVED: That the exemption point c/f from previous year be noted and that the Clerk Complete the audit by displaying the completion of audit notice and putting all Appropriate information on the website**

**18/105 Chairman’s Items**

To consider and discuss community issues and engagement by the Parish Council with possible events and agree any actions - none raised.

**18/106 Exclusion of Press and Public**

**RESOLVED: exemption of press and public for remainder of meeting under Public Bodies Admissions To Meetings Act 1960, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential information<sup>1</sup>**

**18/107 Personnel Matters**

a) To agree salary payments as per list circulated

Agreed That all salaries be paid as per schedule.

**RESOLVED: That all salaries be paid as per schedule circulated.**

b) To receive update on staff appraisals and agree any necessary actions

After holidays had been completed Clerk would action with staff members and Council members to be present if available. Noted.

Items c/f for Bowling Green, Pavilion Security and new hall project – all taken as one discussion  
Various issues around the new possible hall project discussed and any possible infringement onto the existing bowling green and costings for replacing any lost green with a possible rear extension of the green. The cost it was agreed would be prohibitive. An expression of interest from a resident had been received in regard to the sale of the village hall as per the invitation placed in the August edition of the Healing News. Basic project figures had been obtained for possible build costs for both schemes which had been considered by the Council.

**RESOLVED: That Mr. Nelson be instructed to submit a planning application for the original Scheme 1 building out to the left hand side of the existing pavilion, that the Parish Council engage in discussions regarding the possible sale of the village Hall and that when drawings were available for the planning application, that Figures for building project costs be obtained for further consideration.**

Chairman closed the meeting at 8.55 pm.

Signed: .....	Date: .....
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<sup>1</sup> Under Part 1 of Schedule 12A of the LGA 1972 (as amended)