

**Healing Parish Council**

**MINUTES OF THE ANNUAL PARISH COUNCIL MEETING OF HEALING PARISH COUNCIL ON TUESDAY 14<sup>TH</sup> MAY 2013 AT THE VILLAGE HALL, HEALING AT 7.00 PM.**

**Present:** Cllr. Hasthorpe (Chairman)  
Cllrs. Blanchard, Dickerson, Vickers, Tofton, Clarke, Nesbitt, Mooney,  
Wilson and Allen

**Apologies:** None

**13/14 Election of Chairman**

Cllr. Hasthorpe elected as Chairman for year.

**Resolved: That Cllr. Hasthorpe serve as Chairman for the year**

**13/15 To receive and accept apologies for absence**

None.

**13/16 DECLARATIONS OF INTEREST (Code of Conduct 2012) –**

Standing ones declared – Cllr. Allen personal interest in Scout Hut matters and prejudicial in Newsletter distribution and Cllr. Blanchard prejudicial interest in Newsletter distribution.

Others – Cllr. Dickerson declared personal interest in planning application for 53 The Avenue due to residency and Cllr. Nesbitt declared personal interest in planning application for school due to family member's attendance at school.

**13/17 Election of Vice-Chairman**

Cllr. Blanchard elected as Vice-Chairman for the year

**Resolved: That Cllr. Blanchard serve as Vice-Chairman for the year**

**13/18 Election of Committees**

To elect Personnel Committee and Committee Chairman

Chairman – Cllr. Clarke; Members – Cllrs. Allen and Nesbitt (Cllr. Nesbitt from 31.05.13 to replace Cllr. Blanchard). This Committee has full delegated powers.

To elect Village Hall Committee and Committee Chairman

Members – Chair, Vice-Chair and Cllrs. Dickerson, Tofton and Wilson

To elect Finance Committee

Members – Chair, Vice-Chair and Cllrs. Dickerson, Allen and Vickers

And to agree terms of reference for all Committees

Clerk would submit model Terms of Reference for all Committees and these would be adopted at first Committee meetings held. Cllrs. discussed diarising Committee meetings for year.

**Resolved: That Committees be appointed as above**

**13/19 Appointment of representatives onto outside bodies**

Town and Parish Liaison Committee, NELC

Chairman and one other member.

ERNLLCA North East Lincs District Committee

Chairman and Clerk

Friends of Healing Moated Site Group

Cllr. Clarke and/or Chairman

Any other outside bodies

Clerk advised that Healing School may require a representative from the PC and had approached Cllr. Hasthorpe and he would report back.

Cllr. Blanchard serves on Healing Primary School Governing Body.

**Resolved: That outside representatives be appointed**

**13/20 To approve minutes of previous meeting**

Minutes as circulated approved and signed by the Chairman.

**Resolved: That minutes be accepted as true record of meeting.**

**13/21 Police Report for information only**

Nothing received and Clerk would request further information for next meeting.

**To receive update on CCTV cameras and demonstrations**

Clerk advised no response from company regarding rearrangement of demonstration nor had further information been received. Clerk to now progress with different supplier.

**13/22 Highways/footpaths/traffic issues**

To receive update/further correspondence from airport visit to Stall. PC

Stallingborough PC had requested representation on the AAC Committees by writing to Cllr. Chris Shaw as suggested. Response awaited.

**Resolved: That response regarding representation be awaited**

To receive update on any matters from the Clerk

Various matters reported – overgrown cycle track, cars accessing Poplar Road Park, request for mirror on Station Road and state of footpaths in general. Clerk to pass matters to appropriate body.

**13/23 Planning Matters**

The following planning applications were considered:

**DC/238/13/WOL Healing School and Science Academy**

**Proposed new 3 no storey classroom block adjacent to existing 2 no storey Classroom block**

*Already granted by NELC*

**DC/239/13/WOL Healing School and Science Academy**

**Retrospective application for the siting of training room and extension, One EN7 classroom, one EN6 classroom, one LM2 linked classroom and One SEN double classroom unit**

*No objections.*

**DC/237/13/WOL Healing School and Science Academy**

**Outline application to erect new sports hall and equipment store with Associated parking and all weather playing pitches with means of access And appearance to be considered**

*No objections. Clerk relayed message from School that funding bid had failed but others were being investigated.*

**DC/300/13/WOL Auto Trail VR Ltd, Genesis Way**

**Installation of fire sprinkler water storage tank and erection of single Storey pump house**

*No objections.*

**DC/282/13/WOL 53 The Avenue**

**Demolish existing sun room and detached garage and erect single storey Extensions to side and rear**

*No objections.*

**DC/210/13/WOL 8 Oak Road**

**Erect single storey extension to rear**

*No objections.*

To receive and consider any further information regarding proposed land transfer re development land off Stall. Road

No further information yet received but work had now commenced.

To receive planning decisions and any other planning correspondence

Cyden Homes had contacted the Clerk regarding informal meeting to discuss possible development of land at Healing. Monday 10<sup>th</sup> June had been proposed and this was agreed by Cllrs. Clerk to organize.

**Resolved: That an informal meeting for Cllrs. be organized with Cyden Homes**

**13/24 Land Management**

Healing Moated Site

Receipt submitted for purchase of new lock and Cllrs. agreed this should come from FG's own funds.

**Resolved: That padlock be paid for out of FG funds**

Porri's Wood

Clerk had scheduled works in the wood which would commence in June – boundary would be tidied and hedge cut down to encourage growth at bottom. Broken fencing would be assessed and removed if required.

Cornflower Copse

Clerk advised that resident had made contact regarding tree in Copse. Resident advised that birds were making mess from the tree and Clerk advised that tree could be trimmed as safety measure but not purely for cosmetic reasons.

**13/25 Healing Village Hall**

Clerk would progress quotations for new sign on the building.

**13/26 Healing Village News**

Next issue – June 2013 – Closing Date 14.05.13

To consider leader article

Cllr. Nesbitt asked if he could produce a Know Your Councillor article but he expressed some concern over nature of article. Cllrs. discussed and Cllr. Nesbitt agreed to submit example to Clerk and Chairman to assess suitability for publication. If not suitable then Clerk would run article on Village Fete as leader article.

**Resolved: Cllr. Nesbitt to provide article for approval for next Newsletter**

**13/27 Reports (for information only)**

To receive update from Youth Council

Cllr. Blanchard advised of upcoming events and would advertise them all in Newsletter.

ERNLLCA Spring Conference – 12.04.13

Cllrs. Hasthorpe and Wilson and Clerk attended. Very well attended and subject matter broad and interesting.

Town and Parish Liason – 17.04.13

Various issues discussed including Charter and parking on verges etc.

ERNLLCA District Committee – 18.04.13

Cllr. Hasthorpe attended and various topics covered.

To receive any other reports

None.

**13/28** **Future Dates (for information only)**

Next Meeting Date – Tuesday 11<sup>th</sup> June 2013

Mayor Making, NELC – Thursday 16<sup>th</sup> June 2013 - *Cllrs. Hasthorpe and Wilson + guests to attend*

**13/29** **Correspondence /Information Update/Parish Matters**

Info. from NELC, ERNLLCA etc. all for circulation

All in circulation bag.

To receive and consider situation further correspondence re issue of management of Poplar Road Park and bowling green maintenance

Clerk had spoken to NELC and all bowling clubs were advised to carry on as usual for the present moment in time. Healing issue was complicated by PC's interest in taking over park and Clerk had expressed concern to NELC that the bowling club may suffer setback due to this request. Clerk had been advised to contact Chief Executive directly for assistance in expediting this matter.

**Resolved:** **That the Council awaits further information**

To consider progress on updating of website for Healing PC

This would be finished by the end of May 2013.

**Resolved:** **That the new website be up and running by end of May 2013**

To receive report/update on Village Fete and Ceilidh

Clerk would run major article in next Newsletter advising residents of what would be happening. Further edition would carry ticket request form etc. Craft stalls already booked.

To receive update on risk management programme agreed for Parish Council

Information had just been received. Clerk to liaise over training day for Caretakers and share cost with other PC's and Clerk would work through documentation and submit appropriate sections for Councillors' consideration/action etc.

**Resolved:** **That the Risk Management package be worked through**

To consider formation of Committee to discuss future procedures and protocols For Healing Parish Council

Chairman had requested this item and advised he thought the Council should review all of its procedures etc. through formation of a Committee – Clerk advised this would be a Governance Review Committee. Cllrs. agreed however that they would like to do this as a whole Council and it was agreed that one governance item be reviewed each month. Clerk advised starting with Standing Orders.

**Resolved:** **That the Council reviews its governance arrangements by covering One section each month and this would commence with Standing Orders**

To receive and consider nominations for Keith Walton Trophy for 2013/14

*Cllr. Blanchard declared a prejudicial interest in this item when nominations were received and left the room taking no part in the discussion*

One nomination received and Cllrs. agreed unanimously that the award be made to Mrs. Teresa Blanchard for 13/14.

**Resolved: That the Keith Walton Trophy be awarded to Mrs. Teresa Blanchard For 13/14**

To receive request for financial assistance with Scout Hut from Healing Scouts

Chairman advised he and Vice-Chair had received request from Scout organization about possible financial assistance with Scout Hut. Chairman to organize visit to the scout hut before Cllrs. considered the matter any further.

**Resolved: That Chairman organize visit to Scout Hut**

**13/30 Finance**

To approve payment of cheques as per list

Cheque list as circulated approved and accounts approved for payment.

**Resolved: That all accounts be approved for payment**

To consider and agree appointment of internal auditor for fy 12/13

*Cllr. Wilson declared a personal interest due to knowledge of Mrs. Davey.*

Three quotations received and agreed that Mrs. Gail Davey be appointed as internal auditor for the fy 12/13.

**Resolved: That Mrs. Gail Davey be appointed as internal auditor for year 12/13**

To receive and accept accounts for fy 12/13 and agree audit schedule

Clerk had circulated full account reconciliations for fy 12/13 with supporting information and these were received and accepted by the Council. Clerk would now organize internal audit and bring information to June Council meeting with internal auditor's report for completion of Annual Return.

**Resolved: That year end accounts for fy 12/13 be accepted and approved and that The Clerk now organize the internal auditor to conduct the internal audit**

The Chairman closed the meeting at 8.37 pm.