

**Healing Parish Council**

**MINUTES OF A MEETING OF HEALING PARISH COUNCIL ON TUESDAY 9<sup>th</sup> DECEMBER 2014 AT THE VILLAGE HALL, HEALING AT 7.00 PM.**

**Present:** Cllr. Hasthorpe \_ Chair  
Cllrs. Blanchard, Dolan, Tofton, Wilson, Nesbitt, Vickers and Dickerson

**Apologies:** Cllrs. Allen and Clarke

**In Attendance:** PCSO

There were 2 members of the public present.

On opening the meeting, the Chairman asked for a vote of thanks to be recorded to Cllr. Blanchard for carrying out the Clerk's duties for the last six months.

**14/128 To receive and accept apologies for absence**

Apologies received and accepted from Cllr. Allen (family commitments) and Cllr. Clarke (work commitments)

**Resolved: That apologies be received and accepted**

**14/129 DECLARATIONS OF INTEREST (Code of Conduct 2012) –**

Cllr. Blanchard prejudicial interest in Healing Village News Distribution due to family member being distributor; Cllr. Vickers declared personal interest in any police matters due to chaplaincy work with police; Cllr. Nesbitt declared personal interest in planning application off Stallingborough Road due to previously declared interest on original application due to family connection.

**Public Break**

Resident expressed concern over recent crimes in Healing relating to burglaries and asked PC why cameras had once been considered but not actioned. Clerk advised resident on previous minuted decisions and resident asked if this matter could be revisited on behalf of Neighbourhood Watch group. Cllrs. suggested they would assist NW group with fundraising if necessary. Resident also expressed concern over new street lighting and thought safety might be an issue as it would appear to be darker, although members disagreed and thought it lighter.

**14/130 To approve the minutes of the previous Parish Council meeting and the minutes of Personnel Committee meetings, 17/11 & 26/11**

Minutes of main Council meeting as circulated amended with two typographical errors (Cllr. Dolan's name and word Chaplain) corrected and then approved and signed by the Chairman as a true record.

**Resolved: That minutes of meeting be accepted as true record**

Minutes of Personnel Committees on 17<sup>th</sup> November and 26<sup>th</sup> November approved.

**Resolved: That Personnel Committee minutes be accepted as true record**

**14/131 To receive report from the Chair of Personnel on meetings held and to agree any further actions to be taken**

Cllr. Nesbitt reported on meetings held and action plan as produced with overall input from ERNLLCA. Action plan adopted on 17<sup>th</sup> November and implementation began on 26<sup>th</sup> November.

Clerk had flagged up new draft model finance regulations which had been circulated but not actioned by Healing. Clerk recommended members consider and this to be tabled at January 15 meeting. Many points for action by full Council and so these to be reviewed at each meeting as review section on agenda. Also computer required and so under emergency finance item, one had been purchased. Discussed autonomy from other Parish Councils and looking to obtain mobile phone for dedicated number and also setting up of dedicated HPC e.mail address. Next meeting on 30<sup>th</sup> December of Personnel Committee to review staff actions from action plan. Cllr. Dickerson mentioned current phone line and how it operates and expressed some concern over arrangements but Clerk advised the arrangement had been in place for approx. 7 years and no previous concerns had been expressed, neither by members nor any auditors.

**Resolved: That review section for members to review Council's action plan  
Be agenda item at each meeting until finalized**

**14/132 Police Report for information only**

No written report but PCSO present. 10 burglaries, both house and outbuildings, in one evening. Unsecured properties though so not strictly break-ins. To be highlighted in Feb Newsletter via NW article. Patrols increased in village, particularly overnight. Cllrs. asked Clerk to revisit nmr cameras and report back and also to speak to security at NELC regarding monitoring provision etc. which may be available.

**Resolved: That the Council revisits the issue of supply of monitoring/camera  
Equipment for Healing Village and considers further information when received**

**14/133 Highways/footpaths/traffic issues**

To receive update on any matters from the Clerk

Cllr. Blanchard reported on enforcement parking being called out to primary school but had not yet attended. Crossing person/lollipop patrol enquiries made but unable to make contact. Discussed surfacing issues along pathway and had tried to establish ownership – Clerk asked what land this was and members advised this was Chapel Footpath. Clerk advised that it was in the ownership of the Parish Council and had previously been resurfaced by the Parish Council some years ago. Chairman advised he would inspect and report back.

Cllrs. Dolan and Blanchard met with resident re road safety issues on Stallingborough Road and overhanging greenery obscuring visibility will be cut back and also signs cleaned.

Cllrs. Dolan and Dickerson had also met with Mr. Poucher from NELC and advised that letter of support re signage had been requested but some confusion existed over this amongst members – Clerk to contact NELC and clarify situation.

Chairman expressed concern over recent slurry sealing and that cracks had already appeared and Clerk to report.

**14/134 Planning Matters**

The following planning applications were considered:

**DM/1148/14/FUL 20 Oak Road, Healing, Grimsby, N E Lincs, DN41 7RL**

**Proposal:**

**Erection of single storey extension to rear**

*No objections.*

**Proposal:**

**Variation of Condition 18 (Approved Plans) following application DC/947/11/WOL (Residential development of 42 dwellings including associated garages, vehicular access and turning heads, temporary access for construction vehicles, landscaping including public open spaces, balancing pond and drainage) for minor material amendments to Plot 37 to include a single detached garage**

*Cllr. Nesbitt had expressed an interest and left the room taking no part in discussions and made no representations.*

*No objections.*

**14/135 Land Management**

**Healing Moated Site**

To consider any issues on site :

Changes to payments from RPA noted. Two addressed putting waste on Moated Site and responses received advising that boundary line was being built back up. TB to inspect and report back. FG continuing to repair fencing.

Letter from resident received requesting permission for TGS to attend their rear trees and gain access over Moated Site for practicality. Cllr. Blanchard had spoken to TGS and already given permission and asked that trees in ownership of PC be inspected and if not dangerous to be left. Any overhang into resident's property can be cut back by resident. Clerk to respond to resident.

**Resolved: That resident be given permission for contractor to access their Site via Moated Site and also that contractor examine trees in PC ownership And if not requiring work to leave. Residents can trim off any overhang into their Garden**

**Porri's Wood**

Major safety works recommended previously in wood but Cllr. Blanchard struggling to obtain three quotations for work. One verbal quotation was advised of at meeting for £800 and it was proposed that this work be carried out. The contractor was TGS advised Cllr. Blanchard.

**Resolved: That TGS be contracted to carry out tree works in Porri's Wood at Cost of £800**

**Cornflower Copse**

To consider any issues on site

Cllr. Tofton advised dogs not on leads was an issue and so reminder to be placed in Healing News next edition. Clerk to investigate level of fines for this issue and also publish.

**Resolved: That article be placed in Feb Healing News**

**14/136 Healing Village Hall**

To consider the report and proposals from the Village Hall Committee.

Cllr. Blanchard gave report on meeting held with Cllrs. Blanchard, Tofton, Wilson and Dolan and report circulated to all members. Went through changes in some procedures which had now been actioned.

**To resolve whether the council wishes to go down the route of having village hall management separated from the clerk's duties and, if so, to what extent. Agree actions**

This item followed on from item above and staffing issues started to be discussed with regard to changes and current duties and how they were being carried out and the Clerk advised that this

should be moved to an exempt item as discussions were being held over staffing issues and personal information was being discussed. Chairman proposed this item be moved to exempt item at end of meeting and agreed.

**Resolved: That item be taken as exempt item at end of meeting**

To consider any other issues

Clerk asked to arrange electrician to look at issues with front flood/security lighting.

**14/137 Healing Village News**

Leader article would be Neighbourhood Watch report and then Panto report to be general article. Cllr. Dickerson reported two addresses which reported they had not received Newsletters. Clerk and Chairman to organize photograph of new village signs and to change cover accordingly. Clerk would also action alternative quotation for printing the Newsletter in the New Year.

**Resolved: That cover be changed to accommodate picture of updated village Signs and that Neighbourhood Watch supply leader article and Clerk provide alternative Printing costs/supplier**

**14/138 Disposal of Parish Council property/ data protection.**

Cllrs. asked Clerk re disposal of previous computer, and Clerk advised that the hard drive storage had been removed and was still in her possession, with all data removed from it and uploaded to cloud and disc storage for transfer to new Parish Council pc. Clerk had guidance showing this procedure from ICO website. Cllrs. however wished for Clerk to obtain formal 'certification' from specialist company that disc had been properly disposed of. Clerk advised that the hard drive was not the sole property of Healing PC and that she would have to consult with the other Parishes who had shared the pc equipment and then report back.

**Resolved: That the PC wished to have official disposal of the hard drive and Will await response from joint owners of the hardware**

**14/139 Formal procedure re enquiries to ERNLLCA and outside bodies**

Chairman advised that all enquiries would now be in writing and all responses would also be in writing and this had been proposed by ERNLLCA.

Clerk advised that official protocol would need to be signed and agreed by the PC to allow Chairman of Personnel Committee to contact ERNLLCA and this would be tabled at the January meeting for formal resolution.

**14/140 Reports (for information only)**

To receive update from Youth Council

Cllr. Blanchard advised that rehearsals for Pantomime were well under way and Primary School being used more than village hall due to capacity.

Training Dates

None yet received.

Bank Mandate

Now updated and official signatories as Cllrs. Nesbitt, Hasthorpe, Clarke, Dickerson, Blanchard and Dolan. Utilities all now set up to be paid by direct debit and waste control also needed to be set up accordingly as direct debit.

Friends Group

Chairman had attended. Ditch needs clearing and unsure as to who's responsibility. Crack and loose step on recent refurbished steps. Clerk to contact contractor.

### Christmas Tree

Cllr. Tofton advised on difficulties with erection of Christmas Tree. Letter to be sent to JemBuild thanking for assistance and also Mr. P. Smith. Unsure as to where to obtain barriers from as information had advised we owned them. Clerk advised that they had been hired each year from Caspians. Clerk to ask TGS for price for removal.

### Poplar Park

Cllrs. Dickerson and Dolan had held meeting with NELC. Cllr. Dickerson advised that maintenance of area was fairly basic with grass cutting and that was all. Entrance way needed discussion and needs updating before any possible transfer could take place. Also some means of preventing traffic access needed to be considered or gate locking in conjunction with Bowling Club. Clerk asked to obtain quotation for grass cutting and report back and organize meeting with Jack Fox from NELC to progress.

### **14/142 Future Dates (for information only)**

Next Meeting Date – Tuesday 13<sup>th</sup> January 2015

Mayors Charity Coffee Morning – Saturday 13<sup>th</sup> December 2014

Civic Carol Service – 21<sup>st</sup> December 2014 at 6.00 pm.

### **14/143 Correspondence /Information Update/Parish Matters**

Chairman had received quotation for grass cutting at Church and this would be taken to be considered at budget meeting.

Correspondence received from NELC re waste and recycling arrangements for hard to reach properties or those with access difficulties. None in Healing from maps supplied.

### **14/144 Finance**

To approve payment of cheques as per list

Approved as per list circulated with two amendments for purchase of computer and also donation to Poppy Appeal which had been previously agreed but no cheque made out.

**Resolved: That payments be made as per list circulated to Cllrs.**

### **c/f Exempt Item re Village Hall Future Management**

***RESOLVED: exemption of press and public for remainder of meeting under Public Bodies Admissions To Meetings Act 1960, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential information***

Members discussed various ideas for future village hall management arrangements. Standing Orders were moved during the discussion at 9.00 pm.

**Resolved: That the Personnel Committee be empowered to review all staff arrangements regarding the Village Hall and make whatever charges are necessary and incur any costs involved. Personnel Committee to start procedure with letter to all staff regarding this issue.**

The Chairman closed the meeting closed at 9.17 pm.

Signed as approved:	Date:
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