

**MINUTES OF A MEETING OF HEALING PARISH COUNCIL HELD ON TUESDAY 13<sup>TH</sup> OCTOBER 2015  
AT THE VILLAGE HALL, GREAT COATES ROAD, HEALING AT 7.00 PM.**

**Present:** Cllr. Hasthorpe (Chairman)  
Cllrs. Blanchard, Dickerson and Dolan

**Apologies:** Cllr. Wilson

**In Attendance:** Two representatives from Healing Manor  
Mr. D. Snowden, Ross Davy Architects

There was 1 member of the public present.

**15/91 To receive and accept apologies for absence**

Cllr. Wilson due to holiday – received and accepted.

**RESOLVED: That apologies be received and accepted**

**15/92 DECLARATIONS OF INTEREST (Code of Conduct 2012) –**

Cllr Blanchard declared personal and prejudicial interest on Healing News distribution due to family member being on distribution team.

No dispensations awarded.

**15/93 To approve minutes of the previous meeting held in September 2015**

Minutes, as circulated, approved as true record of the meeting and signed by the Chairman.

**RESOLVED: That minutes be approved as true record of the meeting.**

**15/94 Police Report**

Circulated prior to meeting. Email from Insp Pattison received by the Chairman regarding arrests and with assistance of local residents. Notes in Healing News regarding this and unsecured items.

**15/95 To consider reducing quorum number down to 3 members whilst Council has reduced membership numbers**

Members agreed that quorum for main PC meetings be reduced from 4 to 3 whilst 5 members made up the Council and that 3 remain as quorum until 6 or more Cllrs. sit on the Council, then it would revert back to 4.

**RESOLVED: That whilst only 5 members on the Council, the quorum be set at 3. If there are 6 or more members on the Council, then the quorum will revert to 4.**

**15/96 Highways and Footpaths and Traffic Issues**

a) To receive update on meeting with NELC to discuss two issues raised by the PC  
Ongoing via Chairman. Officer at NELC has been on leave. Chairman to follow up and report back.

b) To receive update on issue of formal road closure from NELC for Remembrance Sunday

Chairman advised that in future all remembrance day parades would require a formal road closure – current fee of £650.00. Matter being investigated via Town and Parish Liaison, however Chief Exec had advised that the fee would be waived for this year. Clerk advised NELC had contacted her and asked for formal details of the parade to organize the road closures, no official form had been requested, just details, and these had been submitted by the Clerk. Noted by members.

- c) To receive update/report from Clerk on litter picker review and agree any actions

Clerk had conducted review with litter picker, viewed recorded details and submitted written report to Council. Agreed to write to schools and advise on employment of litter picker and that it is apparent that the worst areas are routes to school. Offer a Council visit to any assembly with a casual approach to open negotiations.

**RESOLVED: That letters be sent to both schools regarding litter picking and asking to engage With school and pupils with regard to litter as agreed**

- d) To receive quotations for Healing Grounds Maintenance contract and agree actions

Clerk demonstrated that only one quotation had been received. This had been opened in the presence of the Vice-Chair prior to the meeting. Agreed to accept the quotation but village hall grass to be cut once every two weeks during main growing season rather than once a week and that hedges and cenotaph be carried out as per schedule submitted as part of quotation. Also required confirmation of when visits had taken place to be built into contract.

**RESOLVED: That quotation for works be accepted from Alexander Hubbard Ltd. For one Year from November 2015 through to November 2016.**

- e) To receive update on healing village signs and agree any action

Now completed.

- f) To receive complaint from resident re fireworks at Healing Manor and agree action

Representatives present at meeting confirmed that fireworks were only part of a special function ie a wedding. There was a Facebook alert in place but members expressed concern that this wouldn't reach many residents. Agreed that the Manor will send details through to Clerk so that these can be shared via website etc. Noted.

- g) To receive notice of any highways/footpath issues from Clerk for information

Clerk advised that cycle track hedge had now been cut in the majority of locations. Slurry sealing programme is now going into 2016. Notice Board has now gone to the Academy for erection on the fence. Members asked Clerk to write to Sutton Estates re detritus on the path on Great Coates Road.

**RESOLVED: That letter be sent to Sutton Estates asking for clearance of the paths**

### **Public Break**

Member of the public present re possible cooption onto the Council.

### **15/97 Planning Matters**

The following planning applications were considered:

#### **Visit by Daniel Snowden, Ross Davy concerning possible development at Healing Manor**

Representation from Healing Manor also present. Showed details of proposed scheme for development within grounds of Manor close to Stallingborough Road. Plans would be to sell building plot with planning permission.

**DM/0798/15/FUL Fairview, Rowan Drive, Healing  
Demolish existing bungalow and erect two bungalows with associated  
Detached garages and landscaping**

*No objections.*

**DM/0876/15/FUL 14 Buddleia Close, Healing**

**Demolish existing conservatory, erect two storey rear extension and for Window opening in first floor to side**

*No objections.*

**DM/0812/15/FUL 68 Stallingborough Road, Healing**

**Change of use from domestic summer house to granny annex**

*No objections provided annexe remains ancillary to main house as a planning condition and that no full kitchen etc is installed to sustain this.*

**DM/0837/15/FUL 7 Meadow Drive, Healing**

**Erect two storey rear extension and form window opening in first floor side Elevation**

*No objections.*

**DM/0836/15/FUL Istana, 17 Wisteria Drive, Healing**

**Convert existing garage into play room and erect two storey detached garage**

*Objections -Too imposing on the street scene too great an impact*

Clerk advised that further plans had been received and planning meeting was agreed for Friday 23<sup>rd</sup> October at 7.00 pm. Clerk advised she may offer apologies as she would be attending the ERNLLCA Conference that day.

**RESOLVED: That planning meeting be called for Friday 23<sup>rd</sup> October 2015 at 7.00 pm.**

**15/98 Land Management****Healing Moated Site**

To receive any update on balancing pond clearance and agree any action

Nothing further to report at present time.

To receive update on fencing works and consider fencing costs and agree action

Fencing had been authorized by Chairman and costs submitted to be reimbursed to the Group.

Clerk to obtain up to date financial statement from Group for next meeting.

**RESOLVED: That fencing be reimbursed and that financial account be obtained from Group**

To receive report on visual inspection carried out on 05.10.15 to trees on site and

Agree necessary actions

Written report submitted by Clerk. Agreed that Alexander Hubbard remove the two unsafe trees at cost of £750. Clerk to organize works asap. Agreed other work to be ongoing and Clerk to obtain further quotations as not urgent.

**RESOLVED: That Alexander Hubbard Ltd carry out removal of two unsafe trees on Moated Site at cost of £750.00**

**Porri's Wood**

To receive update on issue raised by resident adjacent to Wood and agree any action

Report as shown above, showed that Clerk and Mr. M. Hubbard had attended and given the resident advice but no work on behalf of the Parish Council at the present time. Noted.

**Cornflower Copse**

To receive any update on works to dyke and PROW

Completed. Noted.

**Other**

To consider matter of visual/scheduled site inspections with regard to tree Works/tree and site safety and consider current arrangement with Alexander Hubbard with regard to inspections and agree necessary actions

Clerk was seeking confirmation from Council on current arrangements and whether members wished them to continue. Agreed that this be agreed formally and minuted that visual inspections be carried out free of charge by Alexander Hubbard as requested by Clerk and that Christmas tree also be put up by Alexander Hubbard - both in exchange for a free advert in the Healing Village News. To be written formally and signed..

**RESOLVED: That the formal arrangement be minuted that visual inspections and Christmas tree erection both be carried out by Alexander Hubbard Ltd. In Exchange for a free advert in the Healing Village News – half a page each edition And that this arrangement be ongoing until withdrawal by either party**

**15/99      Healing Village Hall**

- a) To receive update for decorating, receiving quotations and agree necessary actions

Clerk advised that contractors have visited the hall and quotations awaited but will be available for November meeting. Noted.

- b) To receive quotation for thermoplastic lining to front car park and agree any actions

Quotation of £700 received. Agreed not to proceed as if lined then a disabled space would also have to be formally provided which would cut down on available spaces when not in use. Agreed that all hirers be written to to remind their users to park considerately and not to park on the road outside.

**RESOLVED: That car park not be formally lined and that hirers be written to to remind their Users to park considerately and not park on the road outside.**

- c) To consider update on pricing of LED lights and agree any actions

To be deferred at present until after decorating.

**RESOLVED: To defer until after decorating finished and lights start to fail.**

- d) To receive report from hiring held and consider refund of deposit and agree any necessary actions

Clerk reported on some damage and mess left from party held. Agreed that Deposit withheld. Clerk to advise hirer. Agreed also that revisions be made to hiring arrangements for deposits and use of conference room. Agreed that £25 deposit be applied for both rooms ie £50 if hirer uses main hall and conference room. Extreme mess should be charged for. Also agreed to double the current cost of the room from £5.00 as current to £10 per hour. This to not apply to current conference room regular hirers.

**RESOLVED: That party hiring does not receive refund of deposit. Also agreed that deposit Be taken for hire of conference room from spot hirers of £25.00 in addition to Any other deposit for main hall and also that hiring rate for conference room Be set at £10.00 per hour apart from the existing regular hiring.**

Standing Orders moved to 9.20 pm.

**15/100      Reports**

To receive reports from:

Healing Youth Council

Cllr. Blanchard reported. Panto preparations commenced and 48 children signed up and Duke of Edinburgh award children also taking part.

**Mayors Sunday – Cllr. Wilson**

Cllr. Wilson did not attend. Cllr. Dickerson drew attention to cost of attendance which would now be lost by Mayor's finance. Chairman advised he would email Cllr. Wilson.

Town and Parish Liaison – Thursday 17<sup>th</sup> September 2015

Cllr. Hasthorpe attended. Issues of traveler sites, a footpath in Waltham and issue of road closures for remembrance day parades for 2016 would be discussed at next meeting.

NELC Community Asset Workshop – Thursday 10<sup>th</sup> September 2015 – Written Report from Clerk already circulated

Written report already circulated and members happy for Clerk to continue to attend.

To receive any other reports

Informal open evening held at Healing Academy for new building with lot of attendance. Official opening will be in January 2016.

**15/101            Healing Village News**To agree leader article for November 2015 edition

Chairman to submit the leader article re Remembrance Day.

To consider double payment for December/January edition for distribution team

*Cllr. Blanchard had declared prejudicial interest and left the room taking no part in the discussion.*

Members agreed double payment for the December/January edition for all distribution team.

**RESOLVED:    That a double payment be made to the distributors for the Christmas issue**

**15/102            Future Dates**

Next Parish Council Meeting – Tuesday 10<sup>th</sup> November 2015

ERNLLCA District Meeting – Thursday 15<sup>th</sup> October 2015

ERNLLCA Autumn Conference – Friday 23<sup>rd</sup> October 2015 – Clerk attending

SLCC/NALC Seminar Day – Wednesday 4<sup>th</sup> November 2015 – Clerk attending

Remembrance Day – Sunday 8<sup>th</sup> November 2015

Cllr. Wilson to organize wreaths as usual, one from main PC and one from YPC. Cllr. Dolan agreed to organize chairs from village hall – approx. 20 in number required.

Clerk to check with Inspector Pattison week before to advise that TRO now in place and check staffing.

**15/103            Correspondence/Information Update/Parish Matters**a) Info from NELC/ERNLLCA etc. all for circulation

All previously circulated or already in circulation bag.

b) To receive update on Poplar Park Management issue, including any further update from NELC agree any actions and to receive petition from residents on above issue and agree any actions

Clerk advised that NELC had notified the PC that the current 'bid' would more than likely not be accepted by NELC as the figures had been reexamined with regard to NELC's current costings and these were not as first indicated to the PC. Members agreed however to adhere to the PC's original submission and see what outcome is.

**RESOLVED:    That the PC's original figures be adhered to and that NELC considers these Figures as part of the submission**

Petition

Formal petition received. Clerk requested to acknowledge receipt of the petition and that it is noted and that negotiations are ongoing with NELC.

**RESOLVED:    That petition be noted and acknowledged.**

c) To consider provision of village Christmas Tree for 2015 and agree any necessary actions

Approved and Clerk to organize purchase and then Alexander Hubbards to erect.

**RESOVLED:** That Christmas Tree for this year be purchased and put on green as usual  
And that NELC be requested to put lights on.

- d) To receive questionnaire/consultation from ERNLLCA on governance arrangements and agree action

Completed at meeting.

**RESOLVED:** That the completed questionnaire be submitted.

- e) To receive Gambling Act Consultation from NELC and agree response

**RESOLVED:** That the Parish Council supports the revisions.

**15/104 Finance**

- a) To approve payment of cheques as per list for this meeting

Payments as per list circulated, approved for payment.

**RESOLVED:** That payments be approved as per list circulated

- b) To receive completed Annual Return from External Auditors and agree completion of audit for fy 14/15 and agree any necessary actions

Annual Return received back and copies circulated to all members. Agreed no further action and that Audit for fy 14/15 is now completed and closed.

**RESOLVED:** That the audit for fy 14/15 is now completed and no actions were required

The Chairman closed the meeting at 9.20 pm.

Signed: .....

Date: .....