

## Healing Parish Council

### TO ALL COUNCILLORS:

**YOU ARE SUMMONED TO THE ANNUAL PARISH COUNCIL MEETING OF HEALING PARISH COUNCIL ON TUESDAY 8<sup>TH</sup> MAY 2018 AT THE VILLAGE HALL, GREAT COATES ROAD, HEALING AT 7.15 PM.**

**Please inform the Clerk if you are unable to attend**

*K Peers*

Clerk to the Council – 01.05.18

The meeting will have a period of public consultation which shall not exceed 20 minutes in total. The public can speak on items contained on the Agenda below or on other issues but should an item not be a scheduled Agenda item the Council may have to carry forward the item and/or any action it may wish to take to the next meeting. The Council has an adopted policy for the recording of meetings which must be adhered to. This policy is available on the website and also in the meeting room.

### A G E N D A

- 18/18 Election of Chairman**
- 18/19 To receive and accept apologies for absence**
- 18/20 DECLARATIONS OF INTEREST (Code of Conduct 2012) –**  
(a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.  
(b) To note dispensations given to any member of the council in respect of the agenda items listed below.
- 18/21 Election of Vice-Chairman**
- 18/22 Election of Committees, Committee Chairmen and Adoption of Terms of Reference for each Committee**  
To elect Committees as per list below, appoint Chairman and adopt terms of Reference for each Committee:  
Personnel Committee  
Any other Committees
- 18/23 Election of Representatives onto Outside bodies**  
To appoint representatives onto the following outside bodies:  
Town and Parish Liaison Committee  
ERNLLCA District NE Lincs. Committee  
Friends of Moated Site Group  
Any other bodies
- 18/24 Review of governance/procedural documents for Council for year**  
To consider and agree any reviews/amendments/necessary actions on following:  
Asset Register  
Insurance Provision  
Website Provision  
Publication of Information Statement

/over...

Risk Management Strategy and also necessary Risk Assessments for all Council Activities  
Training Criteria and ongoing strategy  
Schedule of Delegation  
Bad Debt Recovery Policy  
Standing Orders  
Financial Regulations  
Bank Mandate  
GDPR compliance  
Internal audit arrangements  
Councillors' Registers of Interest  
Position regarding Casual Vacancies and also impact on quorum

**18/25**      **To approve minutes of the previous meetings held in April 2018 –**  
Main Council meeting from April and Extraordinary meeting from April

**18/26**      **Police Report**

To receive police report for month

To consider Neighbourhood Watch scheme and agree any further actions

**18/27**      **Highways/footpaths and Traffic Issues**

- a) To receive update on resurfacing of Chapel Footpath for information only
- b) To receive update on arrangements for additional verge grass cutting within the Village during the 2018 season and receive notice of meeting with Grounds Maintenance at ENGIE on 11<sup>th</sup> May 2018 for Clerk and Chairman.
- c) To receive update on any footpaths/highways and agree any necessary actions

**18/28**      **Planning Matters**

To consider the following planning applications:

**DM/0282/18/FUL      BASF Moody Lane Grimsby**

**Removal of two redundant 200 m3 storage tanks and install a tank base and on 200 m3 storage tank**

**DM/0184/18/FUL      1 Energy Park Way, Grimsby**

**Retrospective application for change of use from private car park to private HGV trailer park with ancillary wash down canopy and facilities to include shower, WC and mess room, erect 1.8 m high fencing to perimeter to include access gates and create new vehicular access**

**DM/014/18/FULA      18A Radcliffe Road, Healing**

**Erect single storey extension with roof lights to rear of study**

To receive any planning decisions and any representations regarding development made at the meeting for information only

/over...

**18/29**                      **Land Management**

Healing Moated Site

To receive report on Site from FG representative if present

To consider any works to the site

Porri's Wood

To consider any works to the site

Cornflower Copse

To consider any works to the site

**18/30**                      **Park Management**

- a) To receive update on park management issues including lease arrangements with NELC, future use of the Pavilion and agree any necessary actions
  - a) To receive report on activity day during holidays and agree any agree necessary actions
  - b) To receive update on bowling green maintenance for year and agree any necessary actions
  - c) To receive report from annual inspection of play equipment and agree any necessary actions

**18/31**                      **Healing Village Hall**

- (a) To receive update on current hirings, consider any matters raised and agree any necessary actions including consideration of formal lifting of restrictions on age limits for parties
- (b) To receive quotations for grounds maintenance contract for 18/19 and agree the appointment of a contractor

**18/32**                      **Reports**

To receive reports from:

Town and Parish Liaison – 12.04.18

ERNLLCA District Meeting – 19.04.18

ERNLLCA Cllrs. Financial Responsibilities Training – 25.04.18

Healing Showcase Meeting

FG Meeting – 02.05.18

NELC Ward Cllrs. Report – if present

Any other reports

**18/33**                      **Future Dates**

Next Parish Council Meeting – Tuesday 11<sup>th</sup> June 2018

External Audit target date – first stage 11<sup>th</sup> June 2018

Date for internal audit - tbc

**18/34**                      **Healing Village News**

- (a) To receive notice of next edition – June 2018– and agree any necessary actions including leader article

/over...

**18/35 Correspondence/Information Update/Parish Matters**

- a) Info from NELC/ERNLLCA etc. all for circulation
- b) To consider and agree procedures/mandate for Officers for meeting/liaison with NELC/ENGIE
- c) To receive any further information regarding new GDPR and agree any necessary actions
- d) To receive any update on village hall project and agree any further necessary actions
- e) To consider the provision of a second defibrillator for the village and agree any necessary actions
- f) To receive update on Ceilidh event on 1<sup>st</sup> September 2018 and agree small Committee to move forward and agree details for event.
- g) To consider Healing Citizenship Award for 2018/19 and agree any necessary actions

**18/36 Finance**

- a) To approve payment of cheques as per list for this meeting
- b) To receive year end accounts for fy 17/18 with account reconciliation for approval
- c) To agree schedule of works for internal audit for fy 17/18 for internal auditor to carry out

**18/37 Chairman's Items**

To consider and discuss community issues and engagement by the Parish Council with possible events and agree any actions

**18/38 Exclusion of Press and Public**

To consider exemption of press and public for remainder of meeting under Public Bodies Admissions To Meetings Act 1960, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential information<sup>1</sup>

**18/39 Personnel Matters**

- a) To agree salary payments as per list circulated
- b) To receive and note new salary scales from NALC/SLCC for Officers for 18/19 for implementation

*Is/kjp/01.05.18*

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<sup>1</sup> Under Part 1 of Schedule 12A of the LGA 1972 (as amended)