

## Healing Parish Council

### TO ALL COUNCILLORS:

**YOU ARE SUMMONED TO THE ANNUAL PARISH COUNCIL MEETING OF HEALING PARISH COUNCIL ON TUESDAY 9<sup>TH</sup> MAY 2017 AT THE VILLAGE HALL, GREAT COATES ROAD, HEALING AT 7.00 PM.**

**Please inform the Clerk if you are unable to attend**

*K Peers*

Clerk to the Council – 03.05.17

The meeting will have a period of public consultation which shall not exceed 20 minutes in total. The public can speak on items contained on the Agenda below or on other issues but should an item not be a scheduled Agenda item the Council may have to carry forward the item and/or any action it may wish to take to the next meeting.  
The Council has an adopted policy for the recording of meetings which must be adhered to. This policy is available on the website and also in the meeting room.

### A G E N D A

- 17/20 Election of Chairman
- 17/21 To receive and accept apologies for absence
- 17/22 **DECLARATIONS OF INTEREST** (Code of Conduct 2012) –  
(a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.  
(b) To note dispensations given to any member of the council in respect of the agenda items listed below.
- 17/23 Election of Vice-Chairman
- 17/24 Cooptions to fill Casual Vacancy  
To consider three candidates for casual vacancies and agree any actions:-  
Mr. Nijjar, Mr. Simon Bate and Ms. J. Walker
- 17/25 Election of Committees, Committee Chairmen and Adoption of Terms of Reference for each Committee  
To elect Committees as per list below, appoint Chairman and adopt terms of Reference for each Committee:  
Personnel Committee  
Any other Committees
- 17/26 Election of Representatives onto Outside bodies  
To appoint representatives onto the following outside bodies:  
Town and Parish Liaison Committee  
ERNLLCA District NE Lincs. Committee  
Friends of Moated Site Group  
Any other bodies

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**17/27      Review of governance/procedural documents for Council for year**

To consider and agree any reviews/amendments/necessary actions on following:

Asset Register

Insurance Provision

Website Provision

Publication of Information Statement

Risk Management Strategy and also necessary Risk Assessments for all Council Activities

Training Criteria and ongoing strategy

Schedule of Delegation

Bad Debt Recovery Policy

Standing Orders

Financial Regulations

Bank Mandate

Councillors' Registers of Interest

Position regarding Casual Vacancies and also impact on quorum

**17/28      To approve minutes of the previous meetings held in April 2017**

To approve minutes of the main Council meeting and the extraordinary meetings held in April 2017

**17/29      Police Report**

To receive police report for month and agree any actions

**17/30      Highways/footpaths and Traffic Issues**

- a) To receive update from NELC on parking restriction scheme within village from NELC
- b) To consider provision of litter bins within the village, possible locations and agree any necessary actions
- c) To receive quotations for village hall/grounds maintenance within the Village and agree any necessary actions
- d) To receive update on any other footpaths/highways issues including the provision of grit bin investigated by Ward Cllrs., receive update and agree any necessary actions

**17/31      Planning Matters**

To consider the following planning applications:

**DM/0065/17/FUL      Lenzing Fibres Ltd., Energy Park Way, Grimsby**

**Extension to existing car parking arrangement to create 38 extra spaces to include installation of two dropped kerbs**

**DM/1109/16/FUL      Lenzing Fibres Ltd., Energy Park Way, Grimsby**

**Erection of steel engineering equipment store**

**DM/0310/17/FUL      5 Primrose Close, Healing**

**Change of use from land to residential curtilage to include the erection of a two storey side extension**

To receive any planning decisions and any representations regarding development

Made at the meeting for information only

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*Healing Annual Parish Council Meeting May 2017 agenda continued....*

**17/32            Land Management**

**Healing Moated Site**

To receive report on Site from FG representative if present

To consider any works to the site and agree any actions

**Porri's Wood**

To consider any works to the site and agree any actions including urgent works to tree on site

**Cornflower Copse**

To consider any works to the site and agree any actions

**17/33            Park Management**

- a) To receive and consider proposed lease from NELC and agree necessary actions
- b) To receive update on the following park management issues:
  - Repairs to Pavilion by NELC
  - Bowling Green maintenance
- c) To receive quotations for grass cutting at the Parks and agree contractor and maintenance contract
- d) To receive update on refurbishment of tennis courts
- e) To receive results of ROSPA inspection carried out for both parks and agree any necessary actions.
- f) To consider issue of litter picking for Parks and agree any necessary actions

**17/34            Healing Village Hall**

- (a) To consider and agree procedure for deposits taken from spot/casual hirings with regard to banking and refund of deposits
- (b) To receive update on current hirings and agree any necessary actions

**17/35            Reports**

To receive reports from:

Town and Parish Liaison – special meeting held in April 2017

ERNLLCA NE Lincs District Meeting - held in April 2017

To receive any other reports

**17/35            Healing Village News**

To receive notice of next edition – June 2017 – and agree any necessary actions including leader article

**17/36            Future Dates**

Next Parish Council Meeting – Tuesday 13<sup>th</sup> June 2017

ERNLLCA Good Councillor Training – various dates available and numbers to be confirmed

Office closure – Monday 15<sup>th</sup> to Friday 19<sup>th</sup> May inclusive

**17/37            Correspondence/Information Update/Parish Matters**

- a) Info from NELC/ERNLLCA etc. all for circulation
- b) To receive update on provision of defibrillators and agree any actions
- c) To receive update on award of Keith Walton Trophy and agree any necessary actions
- d) To consider Legion Village Day and agree any necessary actions

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*Healing Annual Parish Council Meeting May 2017 agenda continued...*

- e) To consider dedicated email addresses for Parish Council member, receive quotation for provision and agree any necessary actions

**17/38**      **Finance**

- a) To approve payment of cheques as per list for this meeting
- b) To agree additional signatories for bank mandate and confirm procedures and necessary actions
- c) To receive and approve full year accounts for fy 16/17
- d) To receive update on internal audit arrangements and then external audit arrangements for the fy 16/17 and agree any necessary actions

**17/39**      **Chairman's Items**

To consider and discuss community engagement by the Parish Council with possible events and agree any actions

*Is/kjp*