

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING OF HEALING PARISH COUNCIL ON TUESDAY 26TH MAY 2015 AT THE VILLAGE HALL, GREAT COATES ROAD, HEALING AT 7.30 PM.

Present: Cllr. Hasthorpe
Cllrs. Blanchard, Dolan, Wilson, Dickerson

In Attendance: Mr. David Logan, Cyden Homes (for planning item)

There were 5 members of the public present.

15/14 Election of Chairman

Cllr. Hasthorpe elected as Chairman for the year and signed Declaration of Acceptance of Office.

Resolved: That Cllr. Hasthorpe be elected as Chairman for the year.

15/15 Declaration of Acceptance of Office for Members

All members signed Declaration of Acceptance of Office.

Resolved: That all members signed Declaration of Acceptance of Office

15/16 To receive and accept apologies for absence

None received.

15/17 DECLARATIONS OF INTEREST (Code of Conduct 2012) –

Cllr Dickerson declared personal and prejudicial interest on planning application for land at Stallingborough Road due to relationship with the owners/developers of the site.

Cllr. Blanchard declared prejudicial interest in Healing News distribution due to family member being part of distribution team and in planning applications for Healing school due to her position as Director of the Multi Academy Trust.

Cllr Hasthorpe declared a personal interest in Poplar Road transfer due to position as NELC Ward Cllr. And Cllr. Dickerson also declared a personal interest in the same issue due to her position as NELC Ward Cllr.

15/18 Election of Vice-Chairman

Cllr. Blanchard elected as Vice-Chairman for the year.

Resolved: That Cllr. Blanchard be elected as Vice-Chairman for the year.

15/19 Election of Committees, Committee Chairmen and Adoption of Terms of Reference for each Committee

Personnel Committee

Cllr. Dickerson, Cllr. Dolan and Cllr. Blanchard and named substitute to be appointed when more available members of the Council.

Chairman to be appointed at the first Committee Meeting. Terms of Reference as circulated agreed and adopted.

Village Hall Committee

Deferred pending more members on full council. Terms of Reference as circulated agreed and adopted.

Any other Committees

None.

Resolved: That Personnel Committee members be appointed as agreed
That Village Hall Committee membership be deferred
That Terms of Reference for the two Committees are formally adopted

15/20 Election of Representatives onto Outside bodies**Town and Parish Liaison Committee**

Cllrs. Hasthorpe and Dickerson appointed as voting representatives for PC not NELC.

ERNLLCA District NE Lincs. Committee

Chair and Clerk or who is available appointed as voting representatives.

Friends of Moated Site Group

Cllr. Hasthorpe to continue as representative to attend meetings.

Any other bodies

None. Cllr. Blanchard to check re school governing body membership.

Resolved: That all representatives onto outside bodies be appointed as agreed

Public Break

Residents discussed proposed application off Stallingborough Road and Mr. Logan took questions. Issues of concern over Poplar Park area in general and the proposed footpath from the development to the village. Also lack of amenities and facilities discussed.

Residents discussed transfer of Poplar Road Park advising that they wished the PC to take management of the park at local level. S106 funding discussed.

Public Break terminated.

15/25 Planning Item moved up Agenda to here**DM/0378/15/OUT Land at Stallingborough Road, Healing**

Outline planning application with means of access to be considered for the Construction of up to 250 residential dwellings, a new primary access with Stallingborough Road and secondary/emergency access via Larkspur Avenue, Public open space and landscaping, surface water drainage attenuation and Associated works

Mr. David Logan, Cyden Homes present and took questions from Cllrs.

Cllr. Dickerson had declared personal and prejudicial interest and after being reminded of the declaration, left the room.

Cllrs. objected to the development due to impact on infrastructure, traffic and lack of sustainability and amenities in the locality and impact on local schools.

DM/0325/15/FUL Kerry Foods, Lakeside, Grimsby

Alterations and extensions to existing factory

No objections.

DM/0347/15/FUL Healing School, Great Coates Road, Healing

Erect two single storey extensions to existing sports building, one single Storey extension to existing IT building and install four steel-framed shelter Canopies with association substation, widened vehicle access, boundary Treatments including entrance feature wall and landscaping

Cllr. Blanchard had declared prejudicial interest and left the room taking no part in discussion or debate.

No objections.

DM/0244/15/OUT Land rear of 16 Radcliffe Road, Healing

Outline application for 3 no building plots to rear of existing detached bungalow

Objections Over intensification of the plot and access issues and impact upon neighbouring properties

**DM/0348/15/ADV Healing School, Great Coates Road, Healing
Display one internally illuminated logo sign and one non illuminated
Hoarding sign**

Cllr. Blanchard had declared prejudicial interest and left the room taking no part in discussion or debate.

No objections

**DM/0307/15/FUL Unit 2, Pegasus Way, Healing
Link building between existing unit 2 and unit 4 to be constructed using pre-
Fabricated design on existing concrete slab. Surface water drainage to use
Existing road gully drainage**

No objections

Resolved: That all comments agreed be sent to NELC

15/21 Review of governance/procedural documents for Council for year

The Council considered and agreed any reviews/amendments/necessary action on following:

- Asset Register – up to date and agreed.
- Insurance Provision – agreed with Clerk to check that fidelity cover also includes Council members and seek written confirmation of this.
- Website Provision – agreed – clerk to ask for number of ‘hits’ and also add Clerk and vice-Chair to enquiry log from website.
- Publication of Information Statement – Clerk to amend and present to June meeting.
- Risk Management Strategy – None – clerk to produce and present to June meeting.
- Training Criteria and ongoing strategy – no policy but Council members presented with training, funded by the Council and encouraged to take up training.
- Schedule of Delegation – None – Clerk to produce and present to June meeting.
- Bad Debt Recovery Policy – up to date and agreed.
- Standing Orders – up to date and agreed.
- Financial Regulations – up to date and agreed.

**Resolved: That the Council has reviewed its governance arrangements as above and
Actions agreed as shown**

15/22 To approve minutes of previous meeting held in April 2015

Minutes as circulated approved as a true record of the meeting.

Resolved: That minutes be adopted as true record of the meeting.

Standing Orders moved to 9.30 pm.

15/31 – Part B – Item moved up the Agenda

- b) To receive report from Clerk post-visit to NELC on Poplar Road Park management issue
and consider and agree any action

Clerk had circulated report to all members prior to the meeting. Members agreed in principle to take the management of the Park including everything within the park. Clerk to go back to NELC and report decision and ask for next stage of process.

**Resolved: That the Parish Council is in agreement, in principle, to taking over the
Management of Poplar Road Park subject to negotiation with NELC**

15/23 Police Report for information only

Police Report – none received for current month.

To receive report on security coverage via NELC from Clerk, consider and agree necessary actions
Clerk had circulated report to all members prior to the meeting. Members agreed not feasible or viable due to expense in relation to amount of crime.

Resolved: That no further action be taken on this issue.

15/24 Highways/footpaths/traffic issues

- a) To receive update on village clean up day

Chairman asked for thanks to be noted to Cllr. Blanchard for organizing everyone on the day. Clerk to thank NELC for its cooperation.

- b) To consider and progress the issue of vacancy for a litter picker and agree action

Applicant to be invited to Personnel Meeting to be called on next PC meeting night.

Resolved: That applicant be invited to attend Personnel Committee meeting in June

- c) To receive update on any matters from the Clerk

None.

15/26 Land Management

Healing Moated Site

To consider any issues on site and agree necessary actions - None at present.

Porri's Wood

To receive update on tree works at the Wood and agree necessary actions -

Clerk would be carrying out inspection with Alexander Hubbards during the following week.

Cornflower Copse

To consider any issues on site – None at present.

15/27 Healing Village Hall

- a) To receive update from Clerk re electrical update/advice/repairs and agree any action

Clerk had instructed qualified electrician to carry out works previously agreed for same price as previously agreed. Main work completed with repairs to security lights and inside light. Further work would be completed as previously agreed with sensors.

Resolved: That work has been satisfactorily carried out and further work to still be done

- b) To receive update from Clerk on provision of mobile number for hall bookings

Sim card obtained and Direct Debit set up to cover payments. Only one call during month for hall to date. New number has been advertised. Clerk would require handset for card and Cllr. Dolan said he would be able to provide in July.

- c) To consider and confirm rates for Village Hall hirings for non-profit making groups/charitable hirings

Clerk asked for confirmation of rates for hall hirings as she felt these were not clear from the budget minutes, and the following agreed:

£9.00 for regular hirers (for profit organisations)

£7.00 for regular hirers (village groups/not for profit organisations)

£5.00 -3 hour max. community session so £10 for the day (morning and afternoon sessions)
Spot hirers £12.00/hour for village resident and £15.00/hour for non resident.

Resolved: That the above rates be applied for the village hall users

15/28 Healing Village News

Next issue – June 2015 (already gone to print due to date of meeting)

Next issue – July 2015

Moved Standing Orders to 10.00 pm

15/29 Reports (for information only)

To receive update from Youth Council

Cllr. Blanchard reported that meeting had been held. Quiz night to be held and young people would be attending all village groups and introducing themselves.

Town and Parish Liaison – 14.04.15

Cllr Hasthorpe had circulated minutes via circulation box.

ERNLLCA District Committee – 16.04.15

Cllr. Hasthorpe had attended and will circulate paperwork.

To receive any other reports

None.

15/30 Future Dates (for information only)

Next Meeting Date – Tuesday 9th June 2015

ERNLLCA Training Programme – 3 parts June to September 2015 – Cllrs. to check dates and inform Clerk if they wished to attend.

Office closure – 25th June to 2nd July 2015 (inclusive)

15/31 Correspondence /Information Update/Parish Matters

a) Info. from NELC, ERNLLCA etc. all for circulation

All information already circulated electronically or via circulation box.

b) To receive update on Parish Council noticeboard and agree action

Ordered as per details agreed.

c) To receive correspondence re CoOption from ERNLLCA and consider adoption of formal paperwork proposed and agree any necessary action – adopt.

Members agreed to adopt formal paperwork/agreement form for cooption process as an addition to the process already agreed by the Council previously.

Resolved: That the ‘application’ form for cooption be formally adopted to be part of Cooption process already agreed by the Council

15/32 Finance

a) To approve payment of cheques as per list for May 2015

All payments as circulated approved to be made.

Resolved: That all payments as per payment schedule be approved.

- b) To receive internal audit report, supporting information from Clerk and agree any necessary action

Internal Auditors report circulated to all members and also supporting report from Clerk showing action required by both Clerk and Council as a body. All actions required from Clerk already put into progress, actions required by Council agreed.

Resolved: That internal audit report be actioned and any recommendations be actioned As per Clerk’s supporting report

- c) To receive Annual Return for 2014/15 and agree completion by members and authorization by Chairman for submission to external auditors

Members had received copies of Annual Return prior to meeting and agreed completion of governance section, noted internal auditor’s section and inclusion of internal audit report and agreed accounting section as also agreed by internal auditor. Members then agreed approval and signature by Chairman and submission of Annual Return to external auditor.

Resolved: That Annual Report be approved and signed by Chairman and submitted to External auditors

- d) To consider retaining services of internal auditor for following fy 15/16 and notify for scheduling of works if agreed ok

Agreed to appoint Mr. Dixon for financial year 15/16.

Resolved: That Mr. R. Dixon, Public Sector Audit, be appointed as internal auditor For year 15/16

Chairman closed the meeting at 9.55 pm.

Signed as approved:

Date: