

**MINUTES OF A MEETING OF HEALING PARISH COUNCIL HELD ON TUESDAY 12th JANUARY 2016  
AT THE VILLAGE HALL, GREAT COATES ROAD, HEALING AT 6.30 PM.**

**Present:** Cllr. Hasthorpe (Chairman)  
Cllrs. Dickerson and Dolan  
Cllr. Wilson (from 6.40 pm) and Cllr. Blanchard (from 6.45 pm)

**Apologies:** None

There was 1 member of the public present.

**15/121 To receive and accept apologies for absence**

None received – all present.

**15/122 DECLARATIONS OF INTEREST (Code of Conduct 2012) –**

Cllr Dolan declared a personal and prejudicial interest in planning application due to knowledge of applicant and Clerk advised that if this were discussed with only three members present, then the item would have to be deferred until the meeting would be quorate without Cllr. Dolan. Cllr. Blanchard, at the item, declared her standing personal and prejudicial interest in Healing News distribution due to family member on distribution team.

**15/123 To approve minutes of the previous meeting held in December 2015**

Minutes from December as circulated – main meeting, two personnel meetings and two planning meetings all agreed as true record and signed by the Chairman.

**RESOLVED: That the minutes be agreed as a true record**

**15/124 Police Report**

To receive police report for month and agree any actions

Written report received and Chairman read out the report. New PCSO had e.mailed and Clerk to put information and the report in Healing News as usual. Agreed extra item urging residents to be vigilant about locking vehicles and property.

Also letter received from Waltham Parish Council asking if other Parish Councils would be interested in a funding pot for CCTV cameras. Members agreed to register the PC's interest at this initial stage.

**RESOLVED: That the Parish Council registers its initial interest in any funding pot for Parish Councils with regard to CCTV through Waltham PC.**

**15/125 Highways/footpaths and Traffic Issues**

a) To receive update on meeting with NELC to discuss two issues raised by the PC

Chairman advised only one issue, which was layby as HGV issue was long-term project.

Layby has been cleaned and surveillance sign now up – agreed to write to Paul Paton at NELC and thank him and his team for their work.

**RESOLVED: That letter be sent to NELC thanking them for their efforts**

b) To consider and discuss issues of parking on Radcliffe Road and agree any actions

Requested by Chairman for Agenda. Situation discussed and Chairman advised the Clerk to contact Richard Marriott at NELC in road safety to discuss any possible actions. Monitoring to be requested, especially at school times.

**RESOLVED: That NELC be contacted and possible actions/restrictions discussed.**

- c) To receive update on parking restrictions on verges/footways and agree any actions

Chairman advised that this order has been through Cabinet at NELC and order will go into the local press. Clerk asked to run separate article in Village News and ask again for any possible exemptions.

**RESOLVED: That article be placed in next Newsletter and exemption applications invited**

- d) To receive notice of any highways/footpath issues from Clerk for information

Response received from Healing RBL Club re litter issue post-Fest and it advised area for clearing will be extended. Chairman had also been in discussion over dog fouling on the Legion field. Cllr. Wilson advised that it was up to the Club to secure the premises including the field. Agreed that NELC environmental enforcement be asked to visit the area and that this also be put in the Healing News.

Cllrs. Hasthorpe and Blanchard had visited the primary school to follow up the letters sent re litter. Good interaction from the children and now need to follow up with the top school. Clerk to request Litter Picker to work on Station Road. State of The Avenue discussed and Clerk to contact NELC for an inspection.

**RESOLVED: That all above be actioned where agreed**

### **Public Break**

Mr. Littlewood from Friends Group asked about the brush left and Clerk confirmed she had e.mail contractor to check. Funding for Friends Group to be discussed at budget item at this meeting. Mr. Littlewood asked that residents be made aware that as well as dog fouling, residents should not just leave bags on site either.

### **15/126 Planning Matters**

The following planning applications were discussed:

#### **DM/1220/15/FUL 37 Clematis Avenue, Healing Erect single storey side extension to include the installation of rooflights**

*Cllr. Dolan had declared a prejudicial interest and left the room taking no part in discussions or debate and made no representations.*

Agreed that aesthetically spoils the look of the building and therefore objecting.

**RESOLVED: That the comments agreed above be forwarded to NELC on planning apps.**

#### **To receive correspondence from resident re planning development**

Planning matter raised concerning possible new development. Noted, no response agreed.

**RESOLVED: That the correspondence be noted.**

#### **To consider correspondence re Heritage Schedule from NELC and agree Any comments/actions**

Circulated to all members and also all proposed items read out by Clerk. Agreed with proposals and to c/f to February 2016 meeting for proposals of any other sites within the village.

**RESOLVED: That the PC is happy with the proposals but will also consider any further Additions to the list at the February 2016 meeting**

### **15/127 Land Management**

#### **Healing Moated Site**

#### **To receive any update on balancing pond clearance and agree any action**

Clerk had spoken to someone at Anglian Water and response had been requested.

To receive update on clearance of brash from site

Clerk had e.mailed contractor and response requested when contractor was back from holiday.

Porri's Wood

To consider any works to the site and agree any actions – none.

Cornflower Copse

To consider any works to the site and agree any actions – none.

**15/128**      **Healing Village Hall**

- a) To receive update on decorating works being carried out

Main Hall now finished and Store being done. Contractor requested to supply price for wooden pelmet above blinds to replace curtains.

**RESOLVED: That price for extra work as agreed be obtained from the contractor**

**15/129**      **Reports**

Reports received from:

Healing Youth Council – Cllr. Blanchard

Everything ready to go for the Pantomime which will be held that coming weekend.

NELC Coma Meeting – Wednesday 16<sup>th</sup> December 2015 - Clerk

Input continuing and strategy has started to be written.

Healing Manor - 16<sup>th</sup> December 2015 – Chair and Clerk

Main premise from meeting is that the Manor is going to apply for diversion of the footpath. No comments could be made until diversion order was proposed and received by the PC.

To receive any other reports and agree any actions on the above

Chair and Cllr. Dickerson attended workshop as Ward Cllrs. on new local plan.

**15/130**      **Healing Village News**

To receive notice of next edition – February 2016 – and agree any Necessary actions

Cllr. Blanchard to supply leader article after the Pantomime at the weekend.

**RESOLVED: That leader article be Pantomime article**

**15/131**      **Future Dates**

Next Parish Council Meeting – Tuesday 9<sup>th</sup> February 2016

Town and Parish Liaison – Thursday 28<sup>th</sup> January 2016

NELC COMA Meeting – Thursday 14<sup>th</sup> January 2016

**15/132**      **Correspondence/Information Update/Parish Matters**

- a) Info from NELC/ERNLLCA etc. all for circulation

Circular from 4global re sports pitches for playing pitch strategy and Clerk to advise no pitches controlled by the Parish Council. All other information had already been circulated electronically or was placed in circulation bag.

- b) To receive update on Poplar Park Management issue from any further update from NELC and agree any actions

No response yet received from the Parish Council's last correspondence. Clerk to chase a response.

**RESOLVED: That response be pursued**

- c) To consider issue of wreath removal from cenotaph and consider formal policy and also to receive information on centopath cleaning and agree any actions

Clerk confirmed that she had approached Serenity Memorials for quotation for cleaning the Cenotaph.

Members discussed removal of wreaths. Proposed that 11<sup>th</sup> March each year be official date and that RBL then notify the PC of any special commemorative days when wreaths could be laid and they would then be allowed to be present for a period of 4 weeks maximum. Approach to be made to the RBL to ascertain its views.

**RESOLVED: That approach be made to the RBL asking for its views on the proposals.**

**15/133 Finance**

- a) To approve payment of cheques as per list for this meeting

Payments as per schedule circulated approved.

**RESOLVED: That payments be approved to be made as per list circulated**

- b) To receive notification of external audit arrangements for 2017 and agree any actions

Information received noted and the PC would not be opting out of the new arrangements.

**RESOLVED: That the new arrangements be noted and that the PC does not wish to opt out**

- c) To consider amendments/updates to bank mandate and agree action

Agreed that mandate required updating to remove former Cllrs. Clarke and Nesbitt. Clerk to bring to next meeting.

**RESOLVED: That mandate be updated again as agreed**

- d) To receive third quarter account reconciliation and income/expenditure account and agree any necessary actions

Clerk had circulated account reconciliation along with copy of full cash book to all members. Figures were checked and approved and Chairman signed the accounts as authorized.

**RESOLVED: That third quarter accounts and account reconciliation be approved**

- e) To receive budget/accounting figures and consider and agree budget for fy 2016/2017

Budget monitoring figures as circulated had been approved and signed by the Chairman. Budget paperwork for setting of budget for fy 16/17 had been circulated and members discussed each item of the budget and agreed budget total for fy 16/17 as amount of £54,720.

**RESOLVED: That the budget for fy 16/17 be set at £54,720 for Healing Parish Council**

- f) To receive notification of local council tax support grant from NELC for fy 2016/17

Noted that amount for coming financial year was £1,817.

**RESOLVED: That figure of £1,817 was noted.**

- g) To consider and agree setting of precept for Healing Village for fy 2016/17

Further to budgets agreed and third quarter accounts, the precept requirement for Healing Village for Fy 2016/17 was set at £38,000 with the local council tax support grant taken as extra to this amount.

**RESOLVED: That the precept figure for Healing for fy 16/17 be set at £38,000 with the £1,817 local council tax support grant to be taken as additional to the precept**

*Chairman closed the meeting at 9.25 pm. Standing orders had been moved at 8.30 pm.*

Signed: .....

Date: .....