

MINUTES OF A MEETING OF HEALING PARISH COUNCIL HELD ON TUESDAY 12th APRIL 2016 AT THE VILLAGE HALL, GREAT COATES ROAD, HEALING AT 7.00 PM.

Present: Cllr. Hasthorpe (Chairman)
Cllrs. Dickerson, Wilson, Dolan and Blanchard

Apologies: None

In attendance: PCSO Heseltine, Humberside Police
Mr. Littlewood, Representative, Friends Group

There were 12 members of the public present.

16/01 To receive and accept apologies for absence

None all present.

16/02 DECLARATIONS OF INTEREST (Code of Conduct 2012) –

Cllr. Blanchard declared prejudicial interest in Healing News distribution due to family member on distribution team. Cllr. Dickerson declared a personal interest in planning application for Carlton road due to knowledge of applicant.

16/03 To approve minutes of the previous meeting held in March 2016

With amendment to Cllr. Blanchard's surname addition, minutes were approved as true record of the meeting and signed by the Chairman. Also, Personnel Minutes were approved as true record and signed by the Chairman.

RESOLVED: That minutes be accepted as true record of meetings

16/04 Police Report

To receive police report for month and agree any actions

Written report already circulated. 9 crimes this month. Spate of crimes and drug offences. Poplar Road area targeted. No asb in March and only 1 in April.

Public Break

Standing Orders suspended to allow members of the public to ask questions of police representative. Discussed security cameras and anpr cameras.

To receive further correspondence from Waltham PC re CCTV cameras

And agree any necessary actions

Clerk updated and read out projected costs of purchasing each camera. PCSO advised that cameras are a useful tool. Resolved that too many unanswered questions about purchasing cameras through Waltham PC in liaison with other Parishes – who would 'own' the cameras, who would dictate where priority locations would be, who would insure them etc.?

RESOLVED: That Clerk request further information from Waltham PC and place back on Agenda for May 216

Public Break

Suspended meeting for public break – 7.17 pm start.

One resident present to ask members why new Council members are not forthcoming. Also discussed cameras and funding for such equipment.

Group of residents present to discuss issue of removal of Poppy Wreaths from the Cenotaph. Chairman advised members of the public of the process for resolving a Council decision and that the lawful process had been correctly followed given the information available to the Council.

Closed public break – at 7.37.

16/12e – Item brought forward re the removal of poppy wreaths

All had copy of correspondence into the Council and Clerk advised that there had also been other correspondence which was all in circulation bag. Chairman advised that should members wish to raise a rescission notice and serve such a notice on the Clerk, then the Clerk could then put the item back onto the agenda for further discussion, other than that the resolution of the Council stands for 6 months.

RESOLVED: That correspondence be noted.

Majority of members of the public left the meeting, leaving only four remaining.

16/05 Highways/footpaths and Traffic Issues

a) To receive update on layby issue from NELC and agree any actions

Still ongoing and a formal complaint had been submitted by the Chairman as Ward Cllr. Noted.

b) To receive notice and update of any highways/footpath issues from Clerk for information inc parking issues and agree any necessary actions

Clerk advised that she had seen some correspondence from NELC to another Parish Council advising that exemptions to parking restrictions scheme could not be made afterwards – Clerk to see if she can obtain further information. No response from Sutton Estates re email about tidying up land on Stallingborough Road – Clerk requested to write formal letter and copy into London Estate office.

RESOLVED: That letter be sent to Sutton Estates re tidying up land on Stallingborough Road

16/06 Planning Matters

The following planning applications were considered:

DM/0245/16/FUL 124A Station road, Healing

Erect single storey rear extension and render cladding to side elevation

Of existing single storey rear projection

No objections. Concern over loss of amenity space advised though.

DM/0293/16/FUL 7 Carlton Road, Healing

Erect single storey to side and rear of including car port to side and the

Installation of roof lights

No objections.

RESOLVED: That the comments agreed above be submitted to NELC

To receive draft proposals for landscaping plan for land at Open Space, Healing

Which is to be offered to the Parish Council for ownership with commuted

Sum and agree any necessary actions

Chairman read out correspondence and the management proposal. Cllrs. wanted to express wish for traditional English trees with regard to the tree planning and in principle accepted the plan.

RESOLVED: That the outline landscaping plan be approved with wish for traditional English trees to be incorporated

To receive Draft Local Plan information from NELC and agree necessary actions

Comment agreed that it is vital to have the correct infrastructure to support the plan in terms of traffic/road usage in particular.

RESOLVED: That the comment agreed above be submitted as part of Local Plan consultation

16/07 **Land Management****Healing Moated Site**

To receive report on Site from FG representative if present and consider request

Mr. Littlewood present. Fencing works ongoing and continuing as required. Advised balancing pond was wet and Clerk advised that that was its purpose 23 no. sheep present at moment. Discussed proposed three picnic benches and one seat identified by Friends Group. Noted and Mr. Littlewood asked to take back the PC's thanks for all of its work on the site.

For benches and seats as per details provided and agree any actions

RESOLVED : **That from S106 money outstanding, three benches and one seat to be Provided for the site**

To consider any works to the site and agree any actions

None.

To receive invoice for wood treatment supplies and agree VAT reclaim

RESOLVED: **That this be settled.**

To receive report on matter raised by adjacent resident for information only

Correspondence in the bag and all dealt with concerning a tree on border between property and Site. Noted.

To consider issue of Ash die-back and agree any necessary actions

Mr. M. Hubbard had advised that ash die-back would be having large-scale effect on ash trees which would need to be removed. 80% of Porri's Wood was Ash. Agreed to start cataloguing what is on land owned/managed by the Parish Council and also to contact NELC to see what action plan it will have.

RESOLVED: **That cataloguing of ash trees commence and information be obtained from NELC over its own action plan**

Porri's Wood

To consider any works to the site and agree any actions

Clerk to obtain quotation for stile for entrance.

RESOLVED: **That quotation for stile be obtained for entrance to wood.**

To receive brief report on site visit carried out by Clerk and consider any

Necessary actions from report

Clerk advised that there may have been people present in the wood carrying out tree works which had not been authorized by the Parish Council. Clerk to check on insurance cover with Insurance providers and report back with any outcomes.

RESOLVED: **Clerk to check status on Wood with insurance company again**

Cornflower Copse

To consider any works to the site and agree any actions

Nothing reported.

16/08 **Healing Village Hall**

- a) To receive quotations on kitchen refurbishment, consider and agree any actions

Members discussed all three quotations and summary quotations circulated to all members. Flooring discussed with regard to tap shoes and general usage.

Proposed and agreed Contractor A Greenwich kitchen and Clerk to contact and make necessary arrangements and also discuss any extra works required and report back to the Parish Council.

**RESOLVED: That Contractor A, Mr. Paul Schofield, be contracted to refurbish the kitchen
As per quotation for Greenwich Kitchen**

- b) To receive quotation for supply of blinds to windows in main hall and agree any actions

Quotation received from MacDougalls blinds. Agreed and accepted quotation for refurbishing existing blinds and supply of new one for rear window.

RESOLVED: That blind refurbishment and new blind supply be carried out by MacDougalls Blinds at price quoted

- c) To receive and consider request for new crockery in main kitchen at village hall and agree any actions

RESOLVED: Defer until after the kitchen has been finished.

- d) To receive and consider quotation for minor repair works as advised and agree any action

Received from Carlton Home Services and agreed with proviso that two security bolts be fitted to storage door in village hall.

RESOLVED: That minor repair works be carried out as per quotation from Carlton Home Services

- e) To receive update on former request from hirer with regard to reserving Hall for six month period for information only

Correspondence received, circulated and noted.

16/09 Reports

Reports received from:

Healing Youth Council – Cllr. Blanchard

Easter egg hunt – 46 people turned up. Chairman thanked Cllr. Blanchard for organizing this.

Town and Parish Liaison – 10.03.16 - Chairman

PCC and Chief constable present to explain how new policing role will work.

Realised that police weren't out of police stations at the right times. More officers out of cars and onto push bikes so they are visible etc.

Next meeting is May with new Chairman to be appointed.

To receive any other reports and agree any actions on the above

ERNLLCA Training -

Cllr. Hasthorpe reminded members that he has been attending the Advanced Chairmanship programme through ERNLLCA.

16/10 Healing Village News

To receive notice of next edition – May 2016 – and agree any necessary actions including leader article

Land Management article agreed as leader article and Clerk requested to produce.

RESOLVED: That land management article be leader article for May 2016 edition

To receive notice from Clerk on changes to distribution with regard to delivery By printer

Now being delivered direct to the Clerk by the printer.

Clerk advised two distributors had now left and Chairman asked for formal letter thanking them to be sent out. Clerk would now work through the waiting list to replace the two distributors.

RESOLVED: That thank you letter be sent to two retiring distributors

To consider and agree policy for 'fund-raising' articles for charitable purposes Submitted for inclusion in the Newsletter

Request to formalise the policy for charitable fund-raising request/events to be run in the newsletter free of charge and agreed suitable for Healing resident or benefit of a healing resident.

RESOLVED: That charitable articles/fund-raising requests be published in the Newsletter If Healing resident/request or for benefit of the same

16/11 Future Dates

Next Parish Council Meeting – Tuesday 10th May 2016

To consider and agree date for Annual Parish Meeting for Healing –

RESOLVED: Annual Parish Meeting – 6.30 pm on Tuesday 10th May 2016

NE Lincs ERNLLCA Committee – Thursday 14th April 2016

Beacon Lighting – Thursday 21st April 2016

8.30 pm Cllr. Dolan supervising. Cllr. Wilson submitted apologies. New Chairman at British Legion but Simon knew new postholder and would liaise.

16/12 Correspondence/Information Update/Parish Matters

a) Info from NELC/ERNLLCA etc. all for circulation

All already circulated electronically or in circulation bag.

b) To receive update on actions re balance of S106 funding and agree any actions

Clerk had checked with NELC and payments already made would be suitable for the tree works undertaken to qualify for the S106 funding so Clerk would now submit the retrospective application.

RESOLVED: That Clerk make retrospective application for S106 funding from NELC

c) To receive further update on time and date for Beacon Lighting and agree any necessary actions

Noted under future dates.

d) To receive update on Poplar Park Management issue from any further update from NELC and agree any actions

Clerk had re-circulated information to everyone on costings which were now below the offer made by NELC to cover the management of the site. Clerk reminded members of the other costs to be borne by the PC which had not been included in the budget for the current year.

Agreed that Clerk check with Bowling Club for £1k funding per annum and if confirmed then the Parish Council to advise NELC it would like to progress the transfer of the management of the Parks to the Parish Council.

RESOLVED: That if £1k annual funding from Bowling Club is confirmed, then the Parish Council will ask NELC to formally transfer management of both Poplar Road And Fords Avenue parks to the Parish Council

16/13 Finance

a) To approve payment of cheques as per list for this meeting

Payments, as per the list circulated, approved to be made and signed by the Chairman.

RESOLVED: That payments be made as per the list circulated.

- b) To receive and consider ERNLLCA membership renewal for 2016/17 and agree any necessary actions

Agreed to renew membership of ERNLLCA for 16/17 but Clerk asked to check with ERNLLCA what income stream NALC had lost as mentioned in the letter from ERNLLCA.

RESOLVED: That ERNLLCA membership be renewed for 16/17 and that Clerk check on What income stream had been lost by NALC

- c) To receive bank mandate form and complete for amendments/updates agreed at previous meeting

Clerk would go into Nat West and check with existing mandate on which former members needed to be removed as this needed checking. Mandate form would then be signed.

RESOLVED: Clerk to check with bank on current mandate before removal of former Council members could be verified

- d) To receive final year end accounts/account reconciliation and agree any actions

All members had received copy of year end accounts with copy of full cash book and also year end account reconciliation. Checked and approved and signed by the Chairman.

RESOLVED: That the final year accounts and account reconciliations be agreed and Approved for fy 15/16

- e) To receive notice of VAT reclaim for fy 15/16

Clerk had now completed this and it had been submitted for reclaim. Noted.

- f) To receive notice of end of year payroll actions and start of new payroll for fy 16/17

Clerk advised that the year end actions for the RTI payroll system had been completed and the software now commenced for the new tax year 16/17. Noted.

- g) To receive notification of external audit dates and agree schedule for internal audit and external audit and agree any necessary actions

Clerk advised on internal audit dates and Chairman had been copied into all necessary arrangements. Clerk also highlighted statutory consultation dates for public inspection for year and advised that she would be on holiday for part of this period. Agreed that a Council member would be available at this time so that dates could be adhered to as advised.

RESOLVED: That internal audit take place and that the statutory dates and advised dates By external auditors be adhered to for the public inspection requirements for the External audit

The Chairman closed the meeting at 9.15 pm.

Signed:	Date:
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