

*Healing Parish Council*

**ANNUAL REPORT &**  
**ACCOUNTS**  
**FOR THE**  
**YEAR 2015/16**

*May 2016*

## ANNUAL REPORT

For Year 15/16

### Councillors' Attendances

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Councillors were present at the full meetings of the Parish Council called 12 times for the year as detailed below:

Cllr. Hasthorpe 12 out of possible 12

*(Chairman for year)*

Cllr. Blanchard 11 out of possible 12

*(Vice-Chairman for year)*

Cllr. Dickerson 11 out of possible 12

Cllr. Wilson 10 out of possible 12

Cllr. Dolan 11 out of possible 12

### Former Council members

Cllr. Tofton 1 out of possible 1

Cllr. Allen 0 out of possible 1

Cllr. Vickers 1 out of possible 1

Cllr. Nesbitt 1 out of possible 1

The above-named former members did not seek re-election to the Council at the May 2015 local elections.

The Council, following the local elections in May 2015, returned only 5 members with 5 vacancies and finished the year with 5 members and 5 casual vacancies.

Councillors also attended extra meetings such as Planning Meetings and Committees of the Parish Council, including the Personnel Committee.

Councillors also served and represented Healing on various outside bodies and at their meetings. These included the Town and Parish Liaison Committee held in conjunction with North East Lincolnshire Council; the East Riding and Northern Lincolnshire Local Councils'

Association District Meetings; the Friends of the Moated Site Group meetings and Healing Youth Council.

Visitors to the main Council meetings during the year have been as follows:

- Local Education Authority representation re extensions to the Primary School – April 2015
- Mr. David Logan from Cyden Homes re potential planning application – May 2015
- The Healing Bowling Club re possible local management of the Park – August 2015
- Dementia Alliance Awareness representative to discuss activities and aims of the project – September 2015
- Ross Davy Architects/Healing Manor Representative to discuss planning application at Healing Manor – October 2015

Cllr. David Hasthorpe also served as the Chairman for the Town and Parish Liaison Committee with NE Lincs. Council and also is a member of the Executive Committee of the East Riding and Northern Lincs Local Councils Association.

Cllr. Blanchard was Chair of the Board of Governors at Healing Primary School.

#### Parish Clerk

The Parish Clerk for the year was Kathy Peers, a CiLCA qualified Clerk.

#### Youth Council

During the year, the Parish Council's Youth Council continued to be very active and put on the usual annual pantomime which was much anticipated and very well supported.

## **ANNUAL REPORT**

For Year 15/16

### *Planning Matters*

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The Parish Council is a statutory consultee of the local Planning Authority, which is North East Lincolnshire Council. The Parish Council is consulted on every planning application within the Parish and also those which are on its boundary or close to its boundary within a neighbouring Parish.

During the course of the year, 46 planning applications and/or planning appeals were considered which is an increase of 1 on the number for the previous year.

Significant planning applications for the year have included the application for housing on land at Stallingborough Road, Healing with a large scale development of residential housing, residential development within the grounds of Healing Manor and extensions to Healing Primary School.

Towards the end of the Council year, the Parish Council was also consulted on the new local plan from North East Lincolnshire Council.

## ANNUAL REPORT

For Year 15/16

### *Healing Village Newsletter*

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The Parish Council oversees, organises and publishes the Healing Village News each month throughout the year, with a double edition at Christmas time to incorporate December and January together. The Newsletter is delivered to every household in the village and this is carried out by a team of local healing-based young people who act as a distribution team for the Parish Council.

Although village groups advertise their events for free and publish monthly reports, advertising space is professionally sold within the magazine and this income helps to support the cost of producing the Newsletter.

The Parish Council is grateful to all those who have advertised their services or business during 15/16 through the Newsletter and also to the local village groups who submit their articles for each edition.

#### Newsletter finance:

- Expenditure totalled £6,400 for the year (including distribution) – a significant decrease on the previous year's costs;
- Revenue from advertising totalling £1,295 – showing a slight increase on the previous year's revenue.

This means a real cost of £6,400 (decreased from the previous year to a change of printing contractor) equates to £533 per edition of the Newsletter, which in turn equates to roughly 48 pence per edition per household – this being a decrease on the previous year.

## ANNUAL REPORT

For Year 15/16

### Healing Village Hall

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The Parish Council owns and runs the Village Hall on behalf of the residents of Healing. The Hall continues to maintain its long-term, regular hirings for a significant percentage of its use but also take spot hire bookings on an individual basis.

Groups who use the Hall each week include the Healing Carpet Bowling Club; Line Dancing and Keep Fit Classes; the Brownies; Kumon Classes; Limelight Dance school; Pilates classes; Yoga Classes; Dog Training Classes; Dressmaking/Sewing and the Parish Council meetings. There are also bookings at weekends for children's parties, christenings, family parties etc.

During the year, the redecoration of the Hall was carried out with the main hall area, store room and the Conference Suite being painted.

The Parish Council employs three part-time members of staff as Caretakers/Cleaners for the village hall.

As with all public buildings, the Parish Council has to ensure the Hall operates within all current guidelines and is appropriately licensed for use with all of the local authorities.

There are separate hiring rates for users – community/charitable/not-for-profit groups are charged at a lower rate than those organisations and groups who use the Hall on a commercial basis. There is also a separate hiring rate for residents who wish to use the Hall for private parties etc.

Financially, the village hall is subsidised by the Parish Council as its revenue generated does not cover the cost of running the Hall and the Hall staff required. During 15/16, the Hall generated £8,718 of income for the year. This is a significant increase on the revenue generated during the previous financial year.

Expenditure on the Hall, excluding staffing costs but including all insurances, power, water rates, business rates and cleaning materials, as well as minor repairs, totalled approximately £8,000 showing that the day to day maintenance and management of the Hall has been covered for the last year by the revenue generated from hirings.

The Parish Council also spent the sum of £1,196.00 having the hall redecorated as previously mentioned.

Rates were not increased for the year 15/16 for any of the users and were maintained at the same rates as the previous financial year.

The Parish Council also installed some energy saving measures to help reduce running costs at the Hall and the cost of these was incorporated into the day to day running costs shown above.

The outside space at the Hall is maintained by a grounds maintenance Contractor with a contract awarded each year.

For the coming financial year, the Parish Council will be carrying out further improvements with a total refurbishment of the kitchen serving the main Hall.

## ANNUAL REPORT

For Year 15/16

### Land ownership

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The Parish owns the Moated Manor Site and works closely with the Friends Group to look after the site. The Council continues to be part of a Higher Level Stewardship with Natural England as part of a forward 10-year plan and receives two stewardship payments of £205 each per year for the scheme. This income stream has been agreed by the Parish Council to be donated to the Friends Group to help with their operations.

The Parish Council sends a representative to the meetings of the Friends of Healing Moated Site group meetings and also takes care of servicing of the mowing and strimming equipment each year. The Parish Council insures the site as part of its own insurance policies.

The Parish Council also owns Cornflower Copse, a small wooded copse next to the Public Right of Way. Routine maintenance is built in each year for the maintenance of the Copse.

Also, the Parish Council holds the lease for Porri's Wood on Fords Avenue, which is owned by NELC and again ongoing maintenance has been carried out through the year and the Wood is being used regularly by pupils of the Primary School as part of its curriculum activities.

The Council will also be accepting the transfer of ownership, when completed, of land off Stallingborough Road where the remainder of the site is currently undergoing housing development. Approximately a third of the development site is to be dedicated to a green space with a small country-type park area. A commuted sum of money to assist with its maintenance has been agreed and will come to the Parish Council once the transfer has been completed which hopefully be during 16/17.

## ANNUAL REPORT

For Year 15/16

### *Finance*

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The precept set by the Parish Council for 15/16 was £38,000, a figure maintained from the previous financial year. A grant was also given by NELC as part of the changes of Council-based funding to local authorities, and this was approximately £1,600.

Other income came from the following sources:

- Revenue from hirings of Healing Village Hall – approx. £8,718
- Advertising revenue (as detailed under Newsletter) - £1,295
- Stewardship funding from Natural England - £410 (two payments of £205 from Rural Payments Agency)
- VAT reclaimed from the previous year (as is allowed to local authorities and affiliated bodies) - £3,297

Basic expenditure was as follows:

- £3,879 - general administration such as annual subscriptions to local council bodies such as ERNLLCA, general insurances, including public liability for the year, stationery and office expenses, as well as training for Cllrs. This is a very significant decrease on the overall costs from the previous year.
- £5,047 – highways/footpaths/land expenditure during the year including provision of a Christmas Tree for the village, all expenditure on land areas owned by the Parish Council such as the Moated Site, Cornflower Copse and the Chapel Footpath, as well as the leased area of Porri's Wood from NELC. This figure

included a significant amount of safety works to trees on the various sites.

- £8,00 - Village Hall expenditure, excluding the costs of staffing- it includes business and water rates, the Performing Rights Society licence, heating and lighting and general everyday maintenance and repairs and a proportion of the insurance cover of the Council.
- £18,218 staffing costs - there are 5 permanent staff positions – the Parish Clerk, three staff positions at the Village Hall and 1 position for a litter picker. The expenditure includes staff salaries, relief/holiday cover for the village hall, administration and all Inland Revenue and Employer's Liability cover. This is showing only a slight increase from the previous year and this is due to new pension regulations and new national pay scales for employees.
- £900 - Grants and donations to fund the grass cutting in the Churchyard for the year for St. Peter and Paul Church and the Poppy Appeal
- £1,196 for decorating the village hall
- £6,400 for Newsletter (as detailed in Newsletter section)
- £1,781 was incurred on VAT during the year but this is reclaimed during the following financial year

As with each year, the Parish Council met to set the precept for the coming year 16/17 and during the year the Council complied with its statutory requirements to have both an internal and external audit carried out. Fees for this totalled £1,095 and are contained in the general admin expenditure figure shown above.

## **ANNUAL REPORT**

For Year 15/16

Healing Youth Council – Young Healing

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The Youth Council once again had a very busy year.

A Pantomime was again staged in January 2016 and once again the Healing Science Academy kindly donated the use of their school hall for a Friday and Saturday evening and the young people staged a very successful production with over 400 people attending over the two nights.

The Young People's Council has now set up its own bank account with trustee signatories and has control of its own finances for fundraising and expenditure.

The Youth Council meets during the year and organises/agrees its programme of events for the year.

## **ANNUAL REPORT**

For Year 15/16

### *General Matters*

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The main projects during the financial year 2015/16 were energy saving efficiencies at the Village Hall and redecorating the Hall.

During the year, the Parish Council continued its negotiations with NELC over the local management of both Poplar Road Park and Fords Avenue Park. A public consultation was carried out with the majority of those residents responding, in favour of the Parish Council managing the Parks even if resulted in increases to the precept. This matter was still ongoing at the end of the Council year.

Over the course of the year, there have been visits from the Police and Crime Commissioner, regular visits from representatives of Humberside Police and from members of the public who have been in attendance at the Parish Council meetings.

The Parish Council continues to maintain a dialogue with the local policing team, although due to changes in policing staffing structures etc. there have been a number of changes throughout the year with regard to a dedicated PSCO for Healing village. The end of the year saw a return to the Community Policing Strategy with a named PCSO for Healing Village.

Again, the Parish Council were in attendance at the Remembrance Day Parade in November and the Young People's Council also attended and laid a wreath.

Two members of the Parish Council are also Ward Councillors for the Wolds Ward, which includes Healing Village. Those members are Cllr. Melanie Dickerson and Cllr. David Hasthorpe who sit as members both for NELC and the Parish Council.

Healing Parish Council

**BANK RECONCILIATION FOR FINANCIAL YEAR 15/16**

Full year from 01.04.15 to 31.03.16

ACCOUNT RECONCILIATION

Bank Balance/Cash in Hand as at 31.03.15	22,862.13
Clubs and Societies	2,895.36
Post Office Savings	1,141.86
No. 2 Account	62.98
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	<b>£26,962.33</b>

**Current Account**

Opening Balance as at 01.04.15		£15,817.96
LESS Unpaid cheques from prev. year	£ 1,650.99	
ADD Uncleared credits from prev. year	£ 205.50	£14,372.47
ADD Receipts for year	£53,529.60	£67,902.07
LESS Payments for year	£45,039.94	£22,862.13
LESS Uncleared credits as listed	£ 118.50	£22,743.63
ADD Unpaid cheques as listed	£ 371.82	<b>£23,115.45</b>
	(as at bank statement No. 471 dated 30.03.16)	
Amount to go forward to reconciliation		£22,862.13

*Unpaid Cheques:*

6197 25.00          6439 25.00          6494 25.00

6503 to 6510 296.82

Total £371.82 (all shown highlighted in grey on cash book)

*Uncleared Credits:*

31.03.16          40.00          31.03.16          78.50          Total £118.50

(highlighted in grey on cash book)

**RESERVE/DEPOSIT ACCOUNT**

Balance as at 01.04.15		£ 2,893.91
Withdrawals/transfers for year	£ 0.00	
Deposits for year	£ 0.00	
Interest for year	<u>£ 1.45</u>	£
Balance as at 29.01.16		<b><u>£ 2,895.36</u></b>

**NATIONAL SAVINGS ACCOUNT**

Balance as at 01.04.15		£ 1,141.86
Add Interest	£0.00	
Balance as at 31.03.16		<b><u>£1,141.86</u></b>

**No. 2 ACCOUNT**

Balance as at 01.04.15		£ 62.98
Withdrawals/Deposits	0.00 as yet	
Balance as at 31.03.16		<b><u>£ 62.98</u></b>

