

**MINUTES OF A PARISH COUNCIL MEETING OF HEALING PARISH COUNCIL HELD ON TUESDAY 9<sup>th</sup> OCTOBER 2018 AT THE VILLAGE HALL, GREAT COATES ROAD, HEALING AT**

**7.00 PM**

**Present:** Cllr. Smith (Chairman)  
Cllrs. Wright, Metcalfe, Mooney and Hewins

**Apologies:** Cllr. Nijjar

There were 3 members of the public present

**18/108 Apologies for Absence**

a) To receive and accept apologies for absence

Cllr. Nijjar due to personal reason – accepted.

**RESOLVED: That apologies be received and accepted.**

b) To receive update on casual vacancies

Two interested candidates will be present at November meeting to stand for cooption.

**18/109 DECLARATIONS OF INTEREST (Code of Conduct 2012) –**

None made.

**18/110 To approve minutes of the previous meetings held in September 2018 –**

Main Council meeting from September 2018

Minutes approved as true record of the meeting and signed by the Chairman.

**18/111 Police Report**

To receive police report for month

Cllr. Hewins concerned that no mention of flasher incident and would follow this up. Noted.

**Public Break:**

Resident present regarding traffic safety issues. Concerns and request for pedestrian crossing by the school although the Clerk advised on previous requests for same and provision of crossing by NELC elsewhere on the road. Situation with school parking raised. Chairman advised resident of actions taken by Ward Cllrs. and NELC on the issues raised and the PC will support these issues with its own highways meetings with NELC. Resident concerned also on amount of HGV traffic on The Avenue. Other resident raised issue of fence line on Fords Avenue park backing onto residents and Clerk advised she will try and progress this matter with NELC and report back.

**18/112 Highways/footpaths and Traffic Issues**

a) To receive update on any footpaths/highways and agree any necessary actions including resurfacing of chapel footpath and verge cutting

Chairman advised that Cllr. Dickerson has kept the PC updated with situation over school parking and assured the PC that NELC is looking at the situation. Cllr. Mooney asked about the verge parking restrictions and the Clerk advised that a policy document had been presented at NELC for consideration but no update had yet been received. Noted.

**18/113                    Planning Matters**

The following planning applications were considered:

**DM/0808/18/FULA    6 Quantock Gardens, Healing**

**Erect single storey extension to rear to include installation of chimney and rooflights**

*No objections*

**DM/0765/18/FUL     Land at Carr Lane, Healing**

**Variation of condition 2 (approved plans) – to amend layout of plot 1**

*No objections*

**DM/0701/18/FUL     27 Oak Road, Healing**

**Demolish existing conservatory and lean to extension and erect single storey extension to side with accommodation in roof space and installation of roof lights and first floor extension to side**

*No objections*

To receive any planning decisions and any representations regarding development made at the meeting for information only - none received for the meeting.

**RESOLVED:    That all comments be submitted as agreed for planning matters**

**18/114                    Land Management**

**Healing Moated Site**

**To receive report on Site from FG representative if present and receive confirmation of next meeting date**

Next meeting date 15<sup>th</sup> October 2018. Clerk had received the signs ordered for the site. Clerk would check insurance cover for sheep owner and report back.

**To receive update on any works to the site**

Works agreed had been ordered.

**Porri's Wood**

To receive update on any works to the site – works had been ordered as agreed.

**Cornflower Copse**

To receive update on any works to the site – works had been ordered as agreed.

**18/115                    Park Management**

- a) **To receive update on activity sessions for October half term and agree any necessary actions**

Clerk updated the meeting on response from Artiez over budget set for the provision of 4 separate sessions which would not be feasible. It was agreed that two sessions be provided, one morning session and then another afternoon session on the second day. This was agreed.

**RESOLVED:    That the Parish Council provide two separate sessions during half term week One in the morning and one in the afternoon and that the Scout Hut be used To provide larger indoor space**

b) To receive update on park and bowling green maintenance and agree necessary actions  
Ongoing as weather allows with dressing and fertilisers. Chairman advised that it should be recognised that the Bowling Green was in very good condition. Agreed that no tennis provision be provided for activity sessions organised due to possible bad weather. Noted.

**18/116 Healing Village Hall**

(a) To receive update on current hirings, consider any matters raised and agree any necessary actions

Clerk advised that Hall is very busy and only two vacant slots during the week. Noted.

**18/117 Reports**

To receive reports from:

Town and Parish Liaison – Thursday 27<sup>th</sup> September 2018

Minutes circulated from July meeting. Data Protection Officer confirmed as not needed and Clerk advised this had already been confirmed through ERNLLCA.

NELC Ward Cllrs. Report – if present

Information had been received by the Chairman about traffic issues at the school.

No other reports received.

**18/118 Future Dates**

Next Parish Council Meeting – Tuesday 13<sup>th</sup> November 2018

Town and Parish Liaison – Thursday 22<sup>nd</sup> November & Thursday 24<sup>th</sup> January 2019

ERNLLCA Annual Conference – Friday 23<sup>rd</sup> November 2018 – ERNLLCA Conference.

Office Closure – Monday 15<sup>th</sup> to Wednesday 17<sup>th</sup> October 2018 due to office relocation

Remembrance Sunday – Sunday 11<sup>th</sup> November 2018

Christmas Event – Sunday 9<sup>th</sup> December 2018

**18/119 Healing Village News**

(a) To receive notice of next edition – November 2018– and agree any necessary actions including leader article

Leader article will be Remembrance Sunday invitation to village from Legion Branch.

(b) To confirm distribution arrangements from November 2018 edition onwards

Cllr. Metcalfe advised she would be happy to undertake this but would not be able to do December. Clerk said she would organise through Council members and this would be ongoing.

**RESOLVED: That the Newsletter be delivered to Council members and then they would Take charge of distribution out to distribution team as advised by the Clerk**

**18/120 Correspondence/Information Update/Parish Matters**

a) Info from NELC/ERNLLCA etc. all for circulation

Circulated.

b) To consider appointment of Vice-Chairman and agree any action

Chairman advised that during his recent holiday absence, the Clerk had received assistance from Cllr. Wright with issues which had arisen and Chairman therefore proposed that Cllr. Wright be made Vice-Chair and this was agreed.

**RESOLVED: That Cllr. Wright be appointed as Vice-Chair of the Parish Council**

c) To receive official dates for office relocation and agree any necessary actions

Clerk advised the office would be moved from 15<sup>th</sup> October 2018 probably into temporary accommodation to start with which was unavoidable. Members and Chairman offered Clerk any assistance if required. Clerk advised office line had been requested to be diverted by BT and internet had already been ordered. Mariner Computers would be assisting with technical issues during the move. All noted.

**RESOLVED: That Clerk organise Office relocation as agreed**

d) To receive update on transfer of public open space for information only

At the moment still proceeding with solicitors doing legal transfer. Clerk to chase up landowners to pursue site improvement works.

**RESOLVED: That Clerk seek update on final works to site from landowners before transfer  
Can take place**

e) To receive any further information regarding new GDPR and agree any necessary actions

Nothing outstanding at moment.

**RESOLVED: That the Council continues to work towards compliance with GDPR**

**18/121 Finance**

a) To approve payment of cheques as per list for this meeting

All payments approved to be made.

**RESOLVED: That all payments be approved to be made as per schedule.**

b) To receive update on installation of Payzone Pay by Card facility and agree any further necessary actions

All paperwork had now been submitted and installation would be held off until after office move and then progressed. Noted.

**18/122 Chairman's Items**

To consider and discuss community issues and engagement by the Parish Council with possible events and agree any actions

Healing Showcase discussed and if not run for 2019, then the PC would consider a PC-led event. Also put Young People's Council on November/December agenda for reconsideration. Noted.

**18/123 Exclusion of Press and Public**

**RESOLVED: exemption of press and public for remainder of meeting under Public Bodies Admissions To Meetings Act 1960, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential information<sup>1</sup>**

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<sup>1</sup> Under Part 1 of Schedule 12A of the LGA 1972 (as amended)

**18/124 Village Hall Project**

To receive update on village hall project including update from Planning Consultant with regard to planning permission application and report from meeting with parties submitting expressions of interest and agree any necessary actions

The Council agreed that the sale of the village hall be progressed alongside the application for planning permission from NELC for the new build project. When drawings were available, the Chairman, Vice-Chairman and Clerk would organise to contact building contractors and obtain initial quotations for works.

**RESOLVED: That the village hall project proceed as agreed.**

Cllr. Metcalfe left the meeting at 8.45 pm.

**18/125 Personnel Matters**

a) To agree salary payments as per list circulated

Agreed to be made as per schedule.

**RESOLVED: That all salary payments be made as schedule.**

b) To receive update on staff appraisals and agree any necessary actions

Ongoing and being initiated now holidays were all finished.

**RESOLVED: That the Chair and Clerk progress staff appraisals.**

The Chairman closed the meeting at 9.00 pm.

Signed: .....	Date: .....
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