

MINUTES OF A MEETING OF HEALING PARISH COUNCIL HELD ON TUESDAY 9th AUGUST 2016 AT THE VILLAGE HALL, GREAT COATES ROAD, HEALING AT 7.00 PM.

Present: Cllr. Hasthorpe (Chairman)
Cllrs. Dickerson, Hubbard and Wilson

Apologies: Cllr. Smith

There were 6 members of the public present and two representatives from Hodson Architects

16/59 To receive and accept apologies for absence

Cllr. Smith due to holidays – received and accepted.

RESOLVED: That apologies be received and accepted

16/60 DECLARATIONS OF INTEREST (Code of Conduct 2012) –

Cllr. Hubbard declared personal interest in planning application for Hornbeam Drive due to knowledge of applicant and a DPI in accounts for payment relating to cheques for Alexander Hubbard due to being director of the company.

Cllr. Hasthorpe declared personal interest in planning application on Rookery Road due to knowledge of applicant. Clerk also declared the same in the same issue under the SLCC Clerk's Code. All noted.

16/61 To approve minutes of the previous meetings held in July 2016

The meeting thanked Cllr. Dickerson for covering the Chairman's absence at previous meeting. Minutes of both main and planning meeting were approved as true record and signed by the Chairman.

Cllr. Hubbard advised he thought it poor that the Chairman had not contacted him regarding the minuted remark about his absence at the previous meeting and asked that this be noted.

**RESOLVED: That the minutes of the previous meetings as circulated were approved as
A true record of the meeting**

16/62 Police Report

To receive police report for month and agree any actions

Chairman read out report for benefit of members of the public. Written report circulated to all members prior to the meeting. Noted.

To receive update from Clerk on issue of cameras from previous meeting and agree any actions

Funding had been applied for and response awaited. Cllr. Dickerson suggested that perhaps this issue could be subject of a future question at Town and Parish Liaison Committee and Chairman advised he would see what could be discussed. Noted.

16/63 Highways/footpaths and Traffic Issues

- a) To receive notice and update of any highways/footpath issues from Clerk for information

Ward Cllrs. to intervene on cycle track cutting where private ownership issues are causing a delay. All other areas had now been done. Noted.

- b) To consider resurfacing of Chapel Footpath and agree necessary actions

Clerk to obtain quotations for next meeting as members agreed this needed action.

RESOLVED: That quotations be obtained for Chapel footpath resurfacing

Public Break

Residents present over planning application on Rowan Drive and reiterated their objections to the proposals. Resident raised issue of layby and fly tipping which had again accumulated. Resident advising on approaching season of Halloween and habitual criminal damage issues and asking for vigilance through article in Newsletter.

Mr. Lockwood, Hodson Architects present and advised on pre-application discussions with neighbours for site on The Avenue. Modern scheme with contemporary approach and dairy will be retained. Not taking out any trees or hedges and providing approx. 13 parking spaces.

16/64 Planning Matters

The following planning applications were considered:

DM/0666/16/FUL 34a The Avenue
Demolition of existing bungalow and detached garage. Erection of 2 Dwellings and one detached building (incorporating 3 garages). Conversion And extension of existing dairy to create 1 dwelling, new shared driveway with Amended access to highway and associated landscaping and To receive visit and short presentation from development team re site above
No objections.

Representatives from Architects then left the meeting.

DM/0697/16/FUL 8 Buddleia Close
Erect two storey extension to front
No objections.

DM/0312/16/FUL Fairview, Rowan Drive
Erection of two dwellings with the installation of rooflights, new access and Driveway, parking and landscaping
Reiterate objections over two houses on the plot and would only wish to see one dwelling.

DM/0594/16/FUL Land at Rookery Road
Demolition of garage and erection of a single storey dwelling
No objections but condition that it remain single storey only with no upper floor

DM/0708/16/FUL Land off Hornbeam Drive
Variation of condition 2 (approved plans) attached to planning application DM/0439/15FUL for amendments to house types
No objections.

RESOLVED: That all comments as agreed be submitted to NELC

16/65 Land Management

Healing Moated Site

To receive report on Site from FG representative if present

Mr. Littlewood present. Grass has been cut and will be putting together the furniture and securing on site. Have 22 sheep on site and problem this year with thistles and nettles. Chairman would speak to NELC re dropped kerb at entrance to site off Westwood Road to ascertain price and then report back.

RESOLVED: Chairman to get price for dropped kerb from NELC and report back

To consider any works to the site and agree any actions

None.

Porri's Wood

To consider any works to the site and agree any actions including confirmation of Works to be carried out to border of site with Fords Avenue

Work completed by contractor and Clerk would ask NELC for spraying and clearing of footpath along front boundary.

RESOLVED: Clerk to ask NELC for spray and clear

Cornflower Copse

To consider any works to the site and agree any actions

None

Park Management

To receive proposed schedule of works to building at Poplar Road and agree any Necessary actions

List of proposed works to site and pavilion received. Member worked through and Clerk to feed back to NELC and also remind about park on Fords Avenue with area to be fenced off.

RESOLVED: Clerk to feed back list to NELC as agreed

16/66 Healing Village Hall

- a) To receive update on sign refurbishment project and any other outstanding works and agree any necessary actions

Ongoing and awaiting response. Noted.

- b) To consider quotation for flooring for kitchen and agree any actions

One quotation for vinyl flooring obtained, another had not been progressed. Members agreed to action on one quotation and asked Clerk to organize.

RESOLVED: That flooring for kitchen go ahead with Carpetright at cost quoted

- c) To consider issue of hiring in main hall and damage to flooring and agree necessary actions

Members examined the floor both before and after the hiring in question. Members agreed damage to the flooring was occurring and it was agreed that the hiring be cancelled and not allowed to restart again in September unless sub-flooring was provided for use for the hiring. Clerk advised there were no monies outstanding as this hirer had paid as used.

RESOLVED: That the Tap Dancing hiring be cancelled with immediate effect unless it Can provide a sub floor/floor covering for use for each of its hirings

- d) To consider purchase of extra equipment/crockery now kitchen refit has been completed and agree necessary actions

Agreed that Clerk purchase whatever was required with maximum budget £250. Approx 40 cups and saucers to be purchased.

RESOLVED: That approx. 40 number cups and saucers and any other essential crockery etc be purchased for new kitchen at cost of no more than £250.

16/67 Reports

To receive reports from:

Healing Youth Council

Nothing received

NE Lincs ERNLLCA Committee – 21st July 2016

Meeting was held with low attendance again. Venue would be switching to Parish locations.

Town and Parish Liaison – Thursday 28th July 2016

Agenda in bag. Temporary traffic road closure charges had now been revoked.

To receive any other reports and agree any actions on the above

Cllr. Hasthorpe was invited to event as Chair of Tourism and Scrutiny Panel for NELC.

16/68 Healing Village News

To receive notice of next edition – September 2016 – and agree any

Necessary actions including leader article

If no police special report could be obtained, then Clerk to run leader on casual vacancies.

To receive update on distributors for information only

Members agreed that distributors should now collect the newsletters each month from the Clerk rather than having them delivered. Clerk to organize.

**RESOLVED: That Healing News Distributors now collect their newsletters for distribution
From the Clerk's address**

16/69 Future Dates

Next Parish Council Meeting – Tuesday 13th September 2016 – apologies offered from Cllrs. Wilson and Dickerson.

ERNLLCA Annual Conference – Friday 18th November 2016 – Clerk will attend.

ERNLLCA AGM – Thursday 15th September 2016 – no one to attend.

NELC Mayor's Civic Service – Sunday 18th September 2016 – Cleethorpes – Cllr. Wilson x 2 to attend and Clerk to reserve seats.

Office Closure – 25th, 26th August 2016

16/70 Correspondence/Information Update/Parish Matters

a) Info from NELC/ERNLLCA etc. all for circulation

Land strategy for contaminated land from NELC had been circulated.

b) To receive update on actions re balance of S106 funding and agree any actions

Invoices submitted to NELC and had been received and were being processed. Noted.

c) To receive update on war memorial cleaning and agree any necessary actions

Clerk to remind the contractor that this would be done by Remembrance Sunday 2016. Noted.

d) To receive update on provision of ornamental railings for wreaths to be displayed at the Cenotaph and agree any necessary actions

Meeting with Legion to be held the Thursday of the week at 6.30 pm to discuss. Clerk and Chairman will attend. Noted.

e) To consider and agree any resolutions to be put forward to the ERNLLCA AGM

No resolutions agreed and no one would be attending.

RESOLVED: That there are no resolutions for the AGM and no one will attend from HPC

f) To consider NELC consultation on formation of Greater Lincolnshire for devolution powers and elected Mayor and agree comments

Noted and await further information on it.

16/71 Finance

a) To approve payment of cheques as per list for this meeting

All payments as per list circulated approved to be made.

RESOLVED: That all payments, as per list circulated, be approved to be made.

b) To receive and approve quarterly accounts for first quarter fy 16-17

Quarterly accounts including cash book to end of first quarter and bank reconciliation for first quarter circulated to all members and checked against the bank statement. Approved and signed by the Chairman.

RESOLVED: That the quarterly accounts and bank reconciliation be approved

c) To agree updating of mandate with addition of new Councillors as signatories

Agreed to add Cllrs. Hubbard, Smith and Wilson and Clerk to organize with bank and members to visit bank and have ID verified.

RESOLVED: That Cllrs. Hubbard, Wilson and Smith be added to bank mandate

d) To receive notice of banking issue from Clerk and agree actions

Clerk advised on issue with banking through post office banking system. Agreed with Clerk’s recommendation that all banking be done through usual banking system and not post office. Clerk and Chairman to follow up complaint with Nat West to identify where error with post office had occurred and would report back.

RESOLVED: That banking with immediate effect be done only through official bank and not Through post office banking system

16/72 Personnel Matters

RESOLVED: the exemption of press and public for remainder of meeting under Public Bodies Admissions To Meetings Act 1960, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential information¹

a) To appoint a named-substitute member to Personnel Committee

No member came forward and so it was agreed that whole Council would deal with personnel matters until more members were recruited.

RESOLVED: That personnel issues now come before whole Council whilst only 5 members

b) To receive new salary scales for Officers and agree any necessary actions

Approved that Clerk’s salary now be put at new scales for 2016 effective from 01.04.16. Review when appraisal held of number of hours being worked.

RESOLVED: That new salary scales for officers be applied for Clerk from 01.04.16 as agreed

c) To agree arrangements and dates for appraisals for staff for 2016

Clerk to conduct all other staff’s appraisals with member of council present also. Chairman and another member to conduct Clerk’s appraisal. Clerk would issue pre-appraisal personal review forms to all staff.

RESOLVED: That appraisals be held during next month prior to September meeting

The Chairman closed the meeting at 8.45 pm.

Signed:Date: