

MINUTES OF A MEETING OF HEALING PARISH COUNCIL HELD ON TUESDAY 11th APRIL 2017 AT THE VILLAGE HALL, GREAT COATES ROAD, HEALING AT 7.00 PM.

Present: Cllr. Ian Smith (Chairman)
Cllrs. Hubbard, Pettigrew (temporary member), DeFreitas (temporary member)
And Cllr. Mooney (after cooption)

Apologies: None received.

In Attendance: Cllr. Hasthorpe, Ward Cllr., NELC

There were 6 members of the public present including candidates for cooption.

Cllr. Smith, as Vice-Chair, Healing Parish Council, welcomed temporary members from NELC And thanked the NELC members for their time, thanked the Clerk for her continuing role whilst the Council had been inquorate and also thanked those who had resigned as members at the March meeting for their efforts whilst in post.

17/01 To appoint a Chairman

Propose Cllr. Smith – seconded and agreed unanimously.

RESOLVED: That Cllr. Smith act as Chairman for the meeting.

17/02 To accept apologies for absence

None received from members.

Received from Cllr. Melanie Dickerson as Ward Cllr., NELC

17/03 DECLARATIONS OF INTEREST (Code of Conduct 2012) –

Cllr. Smith declared a personal interest in item 17/15 regarding the Keith Walton Trophy due to knowledge of person making nomination.

Clerk declared an interested under the SLCC Clerk's Code on payments schedule due to family member. Noted.

17/04 Co-Option of Candidates to fill casual vacancies

To consider candidates for cooption to fill casual vacancies –

Mr. Bernard Mooney present and proposed, seconded and agreed that Mr. Mooney be coopted to fill a casual vacancy on the Parish Council with immediate effect. Cllr. Mooney signed declaration of Acceptance of Office and Clerk had forwarded copy of the Code of Conduct prior to the meeting.

RESOLVED: That Mr. B. Mooney be coopted with immediate effect to serve on the Parish Council

And to receive an update on remaining casual vacancies –

Clerk advised that there were at least another 7 residents who were interested in standing for cooption, with three of these to be presented at the Extraordinary meeting called after the main meeting and the remainder to be presented at the May 2017 meeting.

RESOLVED: That temporary members appointed by NELC will no longer be required due The Council now being quorate

17/05 To approve minutes of the previous meetings held in March 2017

Minutes as circulated, approved as a true record and signed by the Chairman.

RESOLVED: That Minutes of the March 2017 meeting be approved as a true record

17/06 Police Report

To receive police report for month and agree any actions and awaiting new PCSO.

No police present and written report received and circulated and highlighted by the Chairman for the benefit of the public. Noted.

Public Session – 7.10 pm.

Resident present re verge parking restrictions. Resident present re bins for dog waste and Clerk explained current policy of NELC for dog waste. Residents to see if any possible site for bins and item to be on next PC agenda. Resident raised parking at school times and problems caused for access for waste collection vehicles.

Public session closed at 7.20 pm.

17/07 Highways/footpaths and Traffic Issues

- a) To receive notice of meeting with NELC re ongoing grounds maintenance issues held on 2nd March 2017.

Nothing to report but Clerk would chase up Ward Cllrs. for any update on grit bin provision as discussed with residents previously. Noted.

- b) To receive update from NELC on parking restriction scheme within village and consider and agree any further proposals for exemptions

NELC had advised this was now being prioritized and Clerk asked to provide proposed exemptions again to NELC. Noted.

- c) To receive update on any other footpaths/highways issues for information only

Chairman advised that railings at Cenotaph now completed and photograph to be taken with those involved and put in Healing News and on social media. Clerk to write and thank Legion representatives for their cooperation and work that's been put in.

RESOLVED: Letter of thanks go to Legion for the project

Clerk would run articles in next Newsletter on consideration for other residents with regard to overhanging hedges and parking. Noted.

17/08 Planning Matters

The following planning applications were considered:

DM/0195/17/FUL Vireol PLC Energy Park Way, Grimsby

Erection of industrial building and adjoined two store office/control room to Create power plant (18W energy from waste) including construction of Associated access, hardsurfacing, erection of 55 m chimney stack and installation Of necessary plant and machinery

No objections. Large scale commercial and no objections raised.

DM/0132/17/FUL Lakeside Lodge, Sunnview, Carr Lane, Healing

Demolish existing log cabin and erect two storey self contained annexe

No objections.

DM/0287/17/FUL Land on west side of Carr Lane, Healing

Variation of condition 2 (approved plans) and removal of condition 3 (materials)

Following application DM/0386/14/FUL (3 dwellings) for revision to house type And materials for Plot 1

No objections.

RESOLVED: That all comments as agreed above be sent to NELC

To receive any planning decisions and any representations regarding development Made at the meeting for information only – none.

17/09 Land ManagementHealing Moated SiteTo receive report on Site from FG representative if present

No regular meetings being held and no meeting held for at least a year. Agreed that a meeting must be held if the Group wished to continue accessing funding from the Parish Council. Clerk to notify.

RESOLVED: That the Friends Group be requested to hold regular meetings in order to access The funding provided by the Parish Council

To consider any works to the site and agree any actions

None at present.

Porri's Wood

To consider any works to the site and agree any actions:

Clerk advised that there were some tree works outstanding and she would seek further quotes for the next meeting . Noted.

Cornflower Copse

To consider any works to the site and agree any actions – some tree works outstanding and Clerk would seek further quotes for the next meeting. Noted.

17/10 Park ManagementTo receive and consider proposed lease from NELC and agree necessary actions

Agreed to ask NELC if this could be c/f to May agenda due to lack of Council members up to present time.

RESOLVED: That extension period be requested from NELC and that the lease be presented At the May 2017 meeting

To receive update on the following park management issues:

Clerk reported that £9,000 invoice had been submitted to NELC for the sum agreed for the maintenance of the Parks within the village for one calendar year. Noted.

Repairs to Pavilion by NELC –

These not yet carried out and notification awaited from NELC.

Bowling Green maintenance

Bowling Green mower purchased and the Parish Council was making at least one year's commitment to the Bowling club and maintaining the Green for its use. £1k donation to be given by the Bowling Club.

Grass cutting schedule

Grass cutting contractor had been appointed through the Clerk who used the contractor at another Parish venue and publication of invitation to quote for the works approved for publication in the Healing News and to be discussed at May meeting.

RESOLVED: That temporary grass cutting contractor for main park area had been appointed And that invitation to quote for the work be published and quotations discussed At the May meeting

Bowling Green maintenance contractor had been appointed by Cllrs. Smith and Hubbard for interim maintenance and this invitation to quote would also be published.

RESOLVED: That temporary bowling green cutting contractor had been appointed and That invitation to quote for the work be published and quotations discussed at The May meeting

Clerk asked members to note that all schedules were as per those originally agreed in the submission to take over management of the Parks made to NELC.

And to consider replacement of tennis court nets/refurbishment of tennis courts and necessity of carrying out ROSPA check on play equipment and agree any necessary actions

Clerk advised a cost of approx. £600 for two full sets of new posts and nets and this was approved.

Agreed that ROSPA check be carried out on playgrounds as per the Inspector the Clerk had used at other playgrounds and who was properly qualified.

**RESOLVED: That replacement tennis net kits be purchased for the tennis courts as agreed
At a cost of approx. £600 for two sets
And that ROSPA checks be carried out at the two playgrounds for a sum no more Than £100 for both parks.**

17/11 Healing Village Hall

(a) To consider and agree schedule for grounds maintenance required at the Village Hall and publication of agreed schedule for quotations for work

Agreed that this be revisited and the invitation to quote be published again and Clerk report back to May 2017 meeting.

RESOLVED: That the Invitation to Quotations be published again and that quotations be Presented to May 2017 meeting

(b) To receive update on current hirings, caretaking duties in place and agree any necessary actions with regard to hirings

Chairman reported that he and the Clerk, as Line Manager to the Caretaking staff, had instigated some changes in the procedures for the staff with regard to hirings and these were now in place and this was deemed acceptable.

RESOLVED: That the procedures now in place for hirings with regard to staffing are to be continued

17/12 Reports

Reports received from:

Town and Parish Liaison 16.03.17

No one attended.

ERNLLCA/NALC Planning Day – Cllr. Smith

Cllr. Smith had attended and had found it very informative and would recommend to any new members.

To receive any other reports

None.

17/13 Healing Village News

To receive notice of next edition – May 2017 – and agree any necessary actions including leader article

Cllr. Smith to provide leader article on update to Council situation.

RESOLVED: That Cllr. Smith to provide leader article updating council's current situation

17/14 Future Dates

Next Parish Council Meeting – Tuesday 9th May 2017 – Annual Parish Council Mtg

To consider and agree date for Annual Parish Meeting for Healing – Agreed as Tuesday 9th May 2017 at 6.45 pm

RESOLVED: That Annual Parish Meeting for Healing Village be held on Tuesday 9th May 2017 at 6.45 pm.

ERNLLCA District Meeting – Thursday 20th April at Stallingborough V Hall
Easter Office Closure – Friday 14th April and Monday 17th April inclusive

17/15 Correspondence/Information Update/Parish Matters

- a) Info from NELC/ERNLLCA etc. all for circulation

All information received circulated prior to meeting.

- b) To receive update on provision of defibrillators and agree any actions

Delay had been whilst finding suitable electrician but Legion would update when in place. Noted.

- c) To receive nomination for Keith Walton Trophy and agree any necessary actions

Nominations had been received and it was proposed and agreed that the Keith Walton Trophy be awarded to Mr. Richard Winship who had been nominated for his community work with football, the Legion and other projects. Clerk to write to Mr. Winship and sort out date for presentation of the Award.

RESOLVED: That the Keith Walton Trophy for citizenship for 2017 be awarded to Mr Richard Winship and presentation to be arranged

17/16 Finance

- a) To approve payment of cheques as per list for this meeting

All payments, as per list circulated, approved to be made.

RESOLVED: That all payments be made as per schedule circulated

- b) To receive update on removal of former signatories for bank mandate and agree additional of additional signatories for new members

Former members had now been removed, which left two current members on the mandate. Agreed that this would be reviewed after new members had been coopted.

RESOLVED: That mandate be reviewed for additional signatures when new members had Been coopted

- c) To receive date for external audit and agree financial year end procedures

PKF Littlejohn had set date for receipt of all paperwork by 12th June 2017. Clerk would now proceed with year end accounts, arrange internal audit with Mr. Dixon as previously agreed and present all paperwork to June 2017 meeting if time permitted.

RESOLVED: That year end audit procedures be commenced with a view to completion by the Submission date of 12th June 2017.

- d) To receive notice of PAYE year end procedures and formally acknowledge salary changes for all staff for new financial year 17/18

Clerk advised that all PAYE for the year 16/17 had now been closed off and the new year for 17/18 had commenced, all staff had been given copies of their P60's and year end information submitted to HMRC as required.

RESOLVED: That members noted that all PAYE year end procedures had been carried out

The Chairman closed the meeting at 8.02 pm.

Signed:	Date:
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