

**MINUTES OF THE ANNUAL PARISH COUNCIL MEETING OF HEALING PARISH COUNCIL ON TUESDAY 9<sup>TH</sup> MAY 2017 AT THE VILLAGE HALL, GREAT COATES ROAD, HEALING AT 7.00 PM.**

**17/20 Election of Chairman**

Cllr. Smith

**17/21 To receive and accept apologies for absence**

All present

**17/22 DECLARATIONS OF INTEREST (Code of Conduct 2012) –**

Cllr. Hubbard declared a prejudicial interest in Porri's Wood/Cornflower Copse works and also in Village Hall contract due to business interest.

Clerk declared an interest under the SLCC Clerk's Code in payment schedule due to payments to a family member. Noted.

**17/23 Election of Vice-Chairman**

Agreed to carry forward and not elect a Vice-Chairman at this time.

**RESOLVED: That a Vice-Chairman not be elected as this time.**

**17/24 Cooptions to fill Casual Vacancy**

To consider three candidates for casual vacancies and agree any actions:-

Mr. Nijjar and Ms. J. Walker – Mr. Bate not present.

Both candidates gave information about themselves and both were proposed, seconded and unanimously agreed to be coopted onto the Council.

**RESOLVED: That Mrs. Walker and Mr. Nijjar both be coopted onto the Parish Council To fill casual vacancies on the Council with immediate effect**

Public Break

Legion Day – Play area – old bit not ours.

Norman – 5 primrose court – curtilage strip and residents present as well.

Hannah and the grit bin, can we have one at that junction. MD said they'd identified corner opposite Hannah's a piece of land which is unadopted - she thought it would be good idea.

MD then said if the pc bought one it would need planning permission . Norman asked about filling the bins – and David and Melanie shaking their heads. Wd cllrs. trying to be difficult.

Legion item next – Ian has taken upon it himself to ask allen to write an article in June newsletter.

Leader article – July 8<sup>th</sup> and its national Have a Field Day. Small working group – Indy, Zoe and Ash – informal working group. We extend a line of credit £1,000.

**17/25 Election of Committees, Committee Chairmen and Adoption of Terms of Reference for each Committee**

**To elect Committees as per list below, appoint Chairman and adopt terms of Reference for each Committee:**

Personnel Committee – Cllr. Walker, Nijjar, Chase and sub Cllr. Mooney

Any other Committees

**17/26 Election of Representatives onto Outside bodies**

To appoint representatives onto the following outside bodies:

Town and Parish Liaison Committee – Cllr. Metcalfe and Cllr. Wright

ERNLLCA District NE Lincs. Committee – Chairman and Clerk

Friends of Moated Site Group – Cllr. Walker

Any other bodies -

**17/27      Review of governance/procedural documents for Council for year**

To consider and agree any reviews/amendments/necessary actions on following:

Asset Register

Insurance Provision

Website Provision

Publication of Information Statement

Risk Management Strategy and also necessary Risk Assessments for all Council Activities

Training Criteria and ongoing strategy

Schedule of Delegation

Bad Debt Recovery Policy

Standing Orders

Financial Regulations

Bank Mandate

Councillors' Registers of Interest – me reminded them all

Position regarding Casual Vacancies and also impact on quorum – now back up to 8 and so quorum now back up to 4.

Zoe asked about risk for village hall hirings – come back under village hall mark for three months on.

Adopt as is.

**17/28      To approve minutes of the previous meetings held in April 2017**

To approve minutes of the main Council meeting and the extraordinary meetings held in April 2017 – both ok.

**17/29      Police Report**

To receive police report for month and agree any actions – Pc Matt Stephenson works out of Immingham – apologies for not coming before as things get in the way. Andy Welham and have a new sergeant Jo Clarke (female). Trying to get more out of a small team. Crime figures – report for whole area which can be frustrating – 7 april and 5 in May. Bikes a problem. Laceby and Healing have travelling criminals using cars to come into the area. Assault on wisteria drive – generated public interest – he won't comment as it's a live investigation and they will be speaking to people so will update in a month or two's time – hope it's a one off incident. 2 social media abuse – reflected across the board. May on Snowdrop car entered and car taken – recovered in Patrick street. Two cars in Clematis avenue attempted to be entered into.

Dave White asked about car taken and asked for circumstances – PC said it would appear that they entered the house and took keys but still investigating.

Zoe thought of ideas – Council have looked at CCTV and ANPR and she agrees that costings make it unviable – three entrances to the village – CCTV with wifi accessible from anywhere – at a resident's house capturing everyone – if we needed to look at it. Me mentioned problems with that. PC said social media doesn't help with crime, as it has to be reported via 101.

Me agenda possible CCTV on June agenda and tell Andrea its on and see if she will come.

Zoe asked about Streetwatch – PC said their biggest push is Neighbourhood Watch.

Streetwatch is about residents helping out and being out there.

Melanie and David left!!

**17/30      Highways/footpaths and Traffic Issues**

- a) To receive update from NELC on parking restriction scheme within village from NELC

Ward cllr report.

- b) To consider provision of litter bins within the village, possible locations and agree any necessary actions

123 in favour of roundabout and 36 in favour of Fords Avenue, Radcliffe Road. By the units on corner where photograph. Me email – and ask for permission to site a bin there and then we take it from there.

- c) To receive quotations for village hall/grounds maintenance within the Village and agree any necessary actions

*Matt leaves. Quotation to go ahead. OK.*

- d) To receive update on any other footpaths/highways issues including the provision of grit bin investigated by Ward Cllrs., receive update and agree any necessary actions

If the Council will provide one great, but if not then we will explore the possibility of purchasing one. Debbie Swatman. June agenda then what to do.

### **17/31          Planning Matters**

To consider the following planning applications:

**DM/0065/17/FUL      Lenzing Fibres Ltd., Energy Park Way, Grimsby**  
**Extension to existing car parking arrangement to create 38 extra spaces to include installation of two dropped kerbs**

**DM/1109/16/FUL      Lenzing Fibres Ltd., Energy Park Way, Grimsby**  
**Erection of steel engineering equipment store**  
*No objections,*

**DM/0310/17/FUL      5 Primrose Close, Healing**  
**Change of use from land to residential curtilage to include the erection of a two storey side extension**  
*Matt said no on principle but not sure on how many.*  
*5 for and 1 against 1 abstain and 1*

To receive any planning decisions and any representations regarding development  
Made at the meeting for information only

### **17/32          Land Management**

#### **Healing Moated Site**

To receive report on Site from FG representative if present – Norman Littlewood.  
Update on fencing from Norman – no. 5 issue and the problem with Matt again – 11 bags of rubbish from the site.

To consider any works to the site and agree any actions – Novartis day  
Humber Nature Partnership – FG met with Matt and Ian. Novartis Community Day – various things the need to do – ask Cuddy for extra wire.  
Paint – rollers and masonry paint – stiff brooms

#### **Porri's Wood**

*Cllr. Hubbard*

To consider any works to the site and agree any actions including urgent works to tree on site

#### **Cornflower Copse**

To consider any works to the site and agree any actions  
*Vote to get it done.*

### **17/33          Park Management**

- a) To receive and consider proposed lease from NELC and agree necessary actions

Just remove the hammerhead – Right Action to check.

- b) To receive update on the following park management issues:
  - Repairs to Pavilion by NELC -
  - Bowling Green maintenance – we purchased a £400 one
- c) To receive quotations for grass cutting at the Parks and agree contractor and maintenance contract - ok
- d) To receive update on refurbishment of tennis courts – ordered. Gate where the hole is. Cuddy to quote for it.
- e) To receive results of ROSPA inspection carried out for both parks and agree any necessary actions
- f) To consider issue of litter picking for Parks and agree any necessary actions  
1 hour extra for a month and then monitor and then report back.

**17/34      Healing Village Hall**

- (a) To consider and agree procedure for deposits taken from spot/casual hirings with regard to banking and refund of deposits

Change to previous.

- (b) To receive update on current hirings and agree any necessary actions

Updated.

Move Standing Order to 9.00 pm.

**17/35      Reports**

To receive reports from:

Town and Parish Liaison – special meeting held in April 2017

ERNLLCA NE Lincs District Meeting - held in April 2017

To receive any other reports

**17/35      Healing Village News**

To receive notice of next edition – June 2017 – and agree any necessary actions including leader article – Legion shops and URL

Informative – Centre page pull out page

**17/36      Future Dates**

Next Parish Council Meeting – Tuesday 13<sup>th</sup> June 2017

ERNLLCA Good Councillor Training – various dates available and numbers to be confirmed

Office closure – Monday 15<sup>th</sup> to Friday 19<sup>th</sup> May inclusive

**17/37      Correspondence/Information Update/Parish Matters**

- a) Info from NELC/ERNLLCA etc. all for circulation

Ian introducing himself to schools.

- b) To receive update on provision of defibrillators and agree any actions

Richard Winship get in touch with Ben. Quotation for fitting it.

- c) To receive update on award of Keith Walton Trophy and agree any necessary actions

June meeting – Trophy

- d) To consider Legion Village Day and agree any necessary actions
- e) To consider dedicated email addresses for Parish Council member, receive quotation for provision and agree any necessary actions

Agreed.

**17/38**            **Finance**

- a) To approve payment of cheques as per list for this meeting
- b) To agree additional signatories for bank mandate and confirm procedures and necessary actions
- c) To receive and approve full year accounts for fy 16/17
- d) To receive update on internal audit arrangements and then external audit arrangements for the fy 16/17 and agree any necessary actions

**17/39**            **Chairman's Items**

To consider and discuss community engagement by the Parish Council with possible events and agree any actions

Welcome – Matt and I very confident.

9.28 pm.

*Is/kjp*