

**MINUTES OF THE PARISH COUNCIL MEETING OF HEALING PARISH COUNCIL ON TUESDAY
8th July 2014 AT THE VILLAGE HALL, HEALING AT 7.00 PM.**

Present: Cllr. Hasthorpe (Chairman)
Cllr. Nesbitt, Blanchard, Wilson, Tofton, Dickerson, Dolan, Vickers

Apologies: Cllr. Clarke
Cllr Allen, (on Council approved sabbatical)

There was one member of the press present.

14/50 To receive and accept apologies for absence

Apologies received from Cllr. Clarke, work related absence.

14/51 DECLARATIONS OF INTEREST (Code of Conduct 2012) –

Cllr. Blanchard declared prejudicial interest in Healing News distribution due to family member being a distributor. Cllr Vickers declared prejudicial interest in the Police Report due to being Chaplin to Humberside Police. Cllr Nesbitt declared a prejudicial interest in Planning application DM/0536/14/FUL due to the applicant being a close friend.

14/52 To approve minutes of previous meeting

Minutes as circulated approved and signed.

Resolved: That minutes, as circulated, approved as true record of the meeting

14/53 To receive, ratify /approve the minutes of previous meetings of the full council and committees held since the June 2014 full council meeting

Minutes of Personnel meeting, 9th June, Personnel meeting, 16th June and Extra-ordinary meeting of the Parish Council, 16th June, all circulated, approved/ratified and signed.

Resolved: That minutes, as circulated, approved as true record of the meetings

14/54 Police Report

Two PCSO's were present. It has been very quiet in Healing. Bicycle thefts from a house on Stallingborough Road were reported. Advised that residents should be suspicious if they feel they are being watched as the thefts seem to be targeted at expensive bikes. Advised of the web site for logging expensive items with the Police. The issue of cars parking opposite junctions around the schools drop off and pick up times was highlighted. It is making it very difficult for residents to leave and access their homes safely; the PCSO will look into it.

Resolved: to advertise the web address in the Healing News

14/55 Highways/footpaths/traffic issues

a) To receive update on grounds maintenance works for the village hall/chapel footpath and Cenotaph

All but the Cenotaph have been done. The Cenotaph will be done before the WW1 remembrance service.

b) To receive update on Litter picking contract

This has been advertised in the Healing News but no applications as yet. The Chair has arranged for it to go out on Estuary TV.

c) Other matters

The poppies on the Cenotaph are looking very weather worn. Cllrs wondered if they should be removed before the wreath laying service in August.

The bushes on the corner of Low Road and Wisteria are causing problems on the footpath.

Resolved: Cllr Wilson will assess Cenotaph poppies and take necessary action.

To contact NELC to have the bushes clipped on Low Road/Wisteria

Public Break No matters arising

14/56 Planning Matters

The following planning applications were considered:

DM/0536/14/FUL 3 Forsythia Avenue

Replacement conservatory roof and erection of first floor extension to rear

Already approved by NELC

DM/0588/14/FUL 21 Oak Road

Demolish existing single storey extension and erect single storey rear extension to form conservatory.

No objections

DM/0518/14/FUL Plot 9, Genesis Way, Europarc

Reserved matters pursuant to DC/323/12/WOL for the erection of an industrial building with associated control point, car parking and landscaping with means of access, layout, scale and appearance to be considered

No objections

DM/0640/14/ADV Origin Three 3 Origin Way

Display 2 non-illuminated fascia signs

No objections

DM/0667/14/NMA Sunnyview, Carr lane, Healing

Non material amendment/ revision the window patterns and amend materials to the South and East elevations by changing rendered block work to brick

No objections

Resolved: That planning comments agreed above be sent to NELC

To receive 'Notice of Decision' with reference to village signs and agree action Planning permission now received. Cllrs wanted to keep one of the 'old' pictures.

Resolved: To contact supplier and commission start of works

To receive planning decisions - all are in the Cllrs circulation box.
Receive a notification for Land at Mauxhall Farm, off Stallingborough Road, Immingham. Construction of a well site and access track. Drilling of an exploratory borehole.

Resolved: to post the notification on the Village Notice board

14/57 Land Management

Healing Moated Site

Minutes of the April '14 meeting - in the Cllrs circulation box

Cllr Hasthorpe attended the July meeting. Repairs and renewal of fencing is being done now. The concrete on the steps is still not in a good state of repair. The dyke running along the far end of the site is blocked. The 'Friends' group are attending the WW1 weekend and will be selling Tea/Coffee and light refreshments. They reported that they are pleased with the PC liaison.

Resolved: Chair to contact contractor to look at the concreting and to check who is responsible for clearing the dyke

Porri's Wood

The hedge has been cut.

Cllrs have become aware that the original land management contract ran out in March 2014.

Resolved: To contact NELC and set up a meeting to discuss

Cornflower Copse

Some work has been carried out but not by our contractor! Cuttings all left behind.

Letter received from NELC highlighting that the footpath is becoming overgrown.

Resolved: Contact our contractor to complete the cutting back and to clear the footpath

14/58 Healing Village Hall

To receive update and timescales for concrete works to the village hall car park

Contractor and Cllr Blanchard met at the hall.

Date set for Wednesday 23rd July for the works to begin, (weather permitting).

It will take approx 4 weeks to complete. The car park will not be accessible to vehicles for the whole of this time. Keys for Healing Science Academy small car park have been secured and given to both of the Cleaner/Caretakers.

Hirer's have been advised of the arrangements.

A Plan of Works has been given to Cllr Dolan.

Resolved: Cllrs Hasthorpe and Dolan to oversee the Car Park Works.

Report from the Village Hall Committee - Tuesday 1st July 2014

Councillors' made a premises and grounds walk/inspection

Drains, gutters and downpipes all now cleared and cleaned ready for the car park resurfacing work to begin.

Documents and equipment belonging to other Councils have all been collected except for the Village Hall sign belonging to Great Coates, they are making arrangements to have this collected.

Keys & Security all discussed

Recommendations made on provision and key cutting

The committee requested that once they have their keys, the Personnel Committee perform random audits of the halls condition.

To replace/provide padlocks for the side gate and 2 sheds

Hirers

Recommendation – A member of staff always opens and closes for each hirer.

A log book should be kept of all hiring's.

A receipt for all payments should be issued to Hirers.

Recommend - Hirers' pay staff members when handing the hall over and a receipt can be issued.

Payment to the Clerk should be by cheque and a receipt should be sent/given.

Parties

Recommendation - A booking form and separate terms & Conditions sheet should be sent to party Hirers. A receipt should be sent with the returned, cancelled, deposit cheque.

Village Hall Diary

This needs to be to a more professional standard.

Bookings need to be clearly named with the times of the hiring shown. Cost and method of payment need to be recorded.

Issues raised by staff

The two cleaner/caretakers were asked in advance of this meeting to note any issues that need our attention.

Fire door – The handles fall off and one side does not open all.

Radiator leak - A radiator in the main hall has a leak.

The pipes behind the cubicle in the male toilet suffer from large amounts of condensation.

Sign for door - Requested a sign for the new front door stating 'push/pull'. We need to update other signs around the building.

Village Hall Committee Day

Members of the committee have agreed to spend a day at the hall to do the little jobs that need doing.

Councillors are invited to come along.

Cllr Wilson will undertake a Health & Safety audit of the premises.

The full report is in the Councillors Information Box

Resolved: Contact the Fire Door contractor, Trumint. Contact Plumber to fix leak and lag pipes, I. Bassitt. Agreed expenditure for the purchasing of receipt/log books, padlocks/keys and signs as detailed in the report. The Chair to look into donations of equipment and materials for the Committee Day

14/59 Healing Village News

Next issue – August 2014 – Closing date 15.07.14

A Councillor volunteered to collect and take to the distributors

To consider leader article – The HYPC scavenger hunt

To look into contacting previous and current advertisers to confirm payments and inclusion dates.

A distributor has resigned as they are now in full time employment. His sister has agreed to take over for one month while we retrieve the waiting list from the Clerk

Resolved: That leader article come from HYPC. To try to contact advertisers. Write to thank the distributor for their services

14/60 Reports (for information only)

To receive update from the Internal Auditor

He has started and is awaiting a second batch of information requested from the Clerk. The parish computer has been experiencing problems but is now back up and running.

To receive update from Youth Council

Neon Dome event took place on the School field. Over 60 children attended over the course of the evening. Next planned event – Scavenger Hunt, Sunday 14th September, at the Village Hall.

To receive Training date from ERNLLCA

Received and in the Information Box. Cllrs wishing to attend to contact the Chair or Vice-Chair.

To receive any other reports

Cllrs Dickerson and Dolan met with Jack Fox, Glenn Greetham and Mr White from NELC to discuss the transfer of land management of Poplar Road Park to the Parish Council. The suggested date of transfer is April 2015.

Discussion on costs for running and maintenance of the Bowling Green and the need to look carefully at the condition of the tennis courts. Also discussed the possible need to liaise with other PC's who are considering doing similar in their Parishes.

Resolved: Cllr Dickerson to acquire a schedule of works from an established club for our information

Full report in the Councilors' Information Box

14/61 Future Dates (for information only)

Next Meeting Date – Tuesday 12th August 2014

14/62 Correspondence /Information Update/Parish Matters

Info. from NELC, ERNLLCA etc. all for circulation

To receive update on ID badge provision

All photographs have now been taken and ordering progressed

To receive update on provision of Storage Cabinet

The old photocopier has now been removed.

Resolved: to get prices and specifications of cabinets for the August meeting

14/63 Finance

To approve payment of cheques as per list

Payments as listed and circulated approved for payment. The payment of Salaries is set at the same as last month due to the lack of information being available to Cllr Blanchard before the meeting. The Clerk did forward a schedule for payment of salaries but not until the day before the meeting. Adjustments will have to be made when the office is running normally

Resolved: That payments as circulated and listed be approved for payment. Cllr Blanchard to include a note explaining the calculations of salaries this month

Meeting closed at 8.17pm